

**TROY BOARD OF SELECTMEN MEETING
THURSDAY, JANUARY 2, 2025, 5:30 P.M.
TROY TOWN HALL**

1. **CALL TO ORDER- 5:30 P.M.**
2. **BOARD MEMBER COMMENTS**
3. **PUBLIC COMMENTS**
4. **NEW BUSINESS**
 - A. **2025 BUDGET PRESENTATIONS:**
 1. **TOWN CLERK/TAX COLLECTOR- #4132**
 2. **ELECTIONS- #4140**
 3. **HEALTH ADMINISTRATION- #4415**
 4. **WELFARE GENERAL ASSISTANCE- #4442**
 5. **SELECTMEN'S OFFICE- #4130**
 6. **AUDITING- #4150**
 7. **JUDICIAL/LEGAL- #4153**
 8. **TOWN HALL- #4194**
 9. **REGIONAL ASSOCIATIONS -#4197**
 10. **OTHER GENERAL GOVERNMENT- #4199**
 11. **BUILDING INSPECTOR- #4240**
 12. **STREET LIGHTING- #4316**
 13. **SUPPORT FOR PUBLIC SERVICES- #4445**
 14. **TOWN COMMON- #4500**
 15. **PATRIOTIC PURPOSES- #4583**
 16. **INDUSTRIAL DEVELOPMENT- #4652**
 17. **TAX ANTICIPATION NOTES- #4723**
 - B. **POLICE CHIEF ELLIS: PD STAFFING**
 - C. **JOB DESCRIPTION DRAFTS: DPW, EXEC. ASSIST. & ADMIN. ASSIST.**
 - D. **BUILDING PERMIT: #2025-01- MAP 29, LOT 1-1**
 - E. **2025 DRAFT TOWN WARRANT REVIEW**
5. **OLD BUSINESS**
6. **CONSENT AGENDA**
 - A. **RECENT MANIFESTS: A/P & PAYROLL**
 - B. **PREVIOUS MEETINGS MINUTES:**
 - **12/19/2024- PUBLIC & NONPUBLIC**
 - C. **REVENUE ACCEPTANCE: STATE MEALS & ROOMS TAX**
7. **BOARD CORRESPONDENCE**
8. **ADMINISTRATIVE REPORT**
9. **NEXT MEETING: JANUARY 16, 2024 AT 5 P.M., TOWN HALL**
10. **NON-PUBLIC, NH RSA 91-A:3, II, B (Hiring of a public employee)**
11. **ADJOURN**

	A	B	C	D	E	F	G	H	I	J	K
1	12/30/2024	Town of Troy									NOTES
2	TOWN CLERK/TAX COLLECTOR BUDGET										
3				2024	2024	2024	2024	2025	2025	2025	
4				CURRENT YEAR	CURRENT YEAR	REMAINING	PERCENT	BUDGET	VARIANCE \$	VARIANCE %	
5	ACCOUNT NUMBER	ACCOUNT NAME		EXPENDITURES	BALANCE	LEFT		FROM 2024	FROM 2025		
6											
7	GENERAL GOVERNMENT										
8	1-4132-118	TOWN CLERK/TAX COLLECTOR	\$ 56,238.00	\$ 55,797.00	\$ 441.00	-1%	\$ 57,926.00	\$ 441.00	-3%		3% RAISE
9	1-4132-119	TAX COLLECTOR	\$ 13,000.00	\$ 7,901.25	\$ 5,098.75	-39%	\$ 18,050.00	\$ 5,098.75	-39%		3% RAISE
10	1-4132-120	DEPUTY TOWN CLERK/TAX COLLECTOR	\$ 25,180.00	\$ 25,016.75	\$ 163.25	-1%	\$ 32,250.00	\$ 163.25	-28%		3% RAISE
11	1-4132-200	ADVERTISING	\$ 100.00		\$ 100.00	-100%	\$ 200.00	\$ 100.00	-100%		MOST ADVERTISING COMES OUT OF ELECTIONS
12	1-4132-237	CHESHIRE REGISTRY OF DEEDS	\$ 400.00	\$ 228.83	\$ 171.17	-43%	\$ 400.00	\$ 171.17	0%		SAME
13	1-4132-243	COMPUTER SERVICES	\$ 12,445.00	\$ 11,317.93	\$ 1,127.07	-9%	\$ 13,000.00	\$ 1,127.07	-4%		BASED ON 2024 NUMBERS
14	1-4132-252	COPIER SERVICES AGREEMENT	\$ -	\$ -	\$ -	0%	\$ 1,100.00	\$ -	0%		NEW COPIER NEEDED-10 YEARS OLD
15	1-4132-255	DENTAL INSURANCE	\$ 515.00	\$ 515.04	\$ (0.04)	0%	\$ 541.00	\$ (0.04)	-5%		RATE INCREASE
16	1-4132-258	DISABILITY INSURANCE	\$ 520.00	\$ 514.98	\$ 5.02	-1%	\$ 520.00	\$ 5.02	0%		SAME
17	1-4132-290	DUES, MEMBERSHIPS, SUBS	\$ 600.00	\$ 586.29	\$ 13.71	-2%	\$ 650.00	\$ 13.71	-8%		RATE INCREASE
18	1-4132-315	EQUIPMENT PURCHASES	\$ 765.00	\$ 701.22	\$ 63.78	-8%	\$ 765.00	\$ 63.78	0%		SAME
19	1-4132-325	EQUIPMENT REPAIRS	\$ 1,700.00	\$ 273.20	\$ 1,426.80	-84%	\$ 1,700.00	\$ 1,426.80	0%		SAME
20	1-4132-402	HEALTH INSURANCE	\$ 12,306.00	\$ 12,305.52	\$ 0.48	0%	\$ 13,163.00	\$ 0.48	-7%		RATE INCREASE
21	1-4132-500	LABOR CONTRACTED SERVICES	\$ 2,200.00	\$ 2,737.58	\$ (537.58)	24%	\$ 2,200.00	\$ (537.58)	0%		SAME
22	1-4132-525	INTERNET	\$ 80.00	\$ 70.17	\$ 9.83	-12%	\$ 80.00	\$ 9.83	0%		SAME
23	1-4132-550	LIFE INSURANCE	\$ 45.00	\$ 40.75	\$ 4.25	-9%	\$ 45.00	\$ 4.25	0%		RATE INCREASE
24	1-4132-605	DOG LICENSE FEES	\$ 1,300.00	\$ 772.50	\$ 527.50	-41%	\$ 1,300.00	\$ 527.50	0%		SAME
25	1-4132-610	MARRIAGE LICENSE FEES	\$ 600.00	\$ 387.00	\$ 213.00	-36%	\$ 600.00	\$ 213.00	0%		SAME
26	1-4132-640	OFFICE SUPPLIES	\$ 1,700.00	\$ 1,496.82	\$ 203.18	-12%	\$ 1,700.00	\$ 203.18	0%		SAME
27	1-4132-674	POST OFFICE BOX RENTAL	\$ 85.00	\$ 94.00	\$ (9.00)	11%	\$ 85.00	\$ (9.00)	0%		SAME
28	1-4132-675	POSTAGE	\$ 2,000.00	\$ 1,635.99	\$ 364.01	-18%	\$ 2,000.00	\$ 364.01	0%		SAME
29	1-4132-676	PITNEY BOWES	\$ 680.00	\$ 454.81	\$ 225.19	-33%	\$ 275.00	\$ 225.19	60%		REPLACED OLD STAMP MACHINE WITH ONLINE POSTAGE MACHINE
30	1-4132-680	PRINTING/FORMS	\$ 1,000.00	\$ 625.06	\$ 374.94	-37%	\$ 1,000.00	\$ 374.94	0%		SAME
31	1-4132-768	SEMINARS	\$ 2,500.00	\$ 3,874.77	\$ (1,374.77)	55%	\$ 2,500.00	\$ (1,374.77)	0%		SAME
32	1-4132-774	SOCIAL SECURITY	\$ 7,225.00	\$ 6,607.16	\$ 617.84	-9%	\$ 6,770.00	\$ 617.84	6%		RATE INCREASE
33	1-4132-785	STATE RETIREMENT	\$ 7,789.00	\$ 6,546.87	\$ 1,242.13	-16%	\$ 8,341.00	\$ 1,242.13	-7%		RATE INCREASE
34	1-4132-805	TELEPHONE BASIC RATE	\$ 550.00	\$ 469.13	\$ 80.87	-15%	\$ 550.00	\$ 80.87	0%		SAME
35	1-4132-810	TELEPHONE TOLL CHARGES	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		SAME
36	1-4132-818	TRAINING/HIRING/TESTING	\$ 25.00	\$ (620.40)	\$ 645.40	-2582%	\$ 25.00	\$ 645.40	0%		SAME
37	1-4132-821	TRAVEL REIMBURSEMENT	\$ 3,500.00	\$ 2,168.92	\$ 1,331.08	-38%	\$ 3,500.00	\$ 1,331.08	0%		SAME
38	1-4132-900	VAULT STORAGE	\$ 2,700.00	\$ 10,484.54	\$ (7,784.54)	288%	\$ 1.00	\$ (7,784.54)	100%		CLOSED VAULT & BUILT ONSITE STORAGE
39	1-4132-925	VITAL RECORD SEARCH FEES	\$ 725.00	\$ 714.00	\$ 11.00	-2%	\$ 725.00	\$ 11.00	0%		SAME
40	1-4132-985	WORKERS' COMPENSATION	\$ 161.00	\$ -	\$ 161.00	-100%	\$ 677.00	\$ 161.00	-320%		MORE STAFF
41											
42			\$ 158,634.00	\$ 153,717.68	\$ 4,916.32	-3%	\$ 172,639.00	\$ 4,916.32	-9%		
43											
44	TOWN CLERK/TAX COLLECTOR'S OFFICE HAS ADDED 10 ADDITIONAL OPEN OFFICE HOURS AND ARE OPEN ON FRIDAYS TOO!										

4A-2

	A	B	C	D	E	F	G	H	I	J	K	L
1												
2	ACTUAL & BUDGETED EXPENSES & ENCUMBRANCE											
3	Report Sequence = Fund or Acct Group											
4	Account = First thru Last; Mask = 1-4140-###											
5	Level of Detail = OBJECT; Level = 9											
6												
7	=====											
8												
9	Account Number	Account Name										
10	-----											
11	GENERAL GOVERNMENT											
12	-----											
13	ELECTION AND REGISTRATION		2024	2024	2024	2024	2024	2024	2025	2025	2025	COMMENTS
14	-----		Current Year	Period	Current Year	Current Year	Remaining	Current Year	Budget	Variance \$	Variance %	
15			Budget	Expenditures	Expenditures	Encumbrances	Balance	% left		from 2024	from 2025	
16												
17	1-4140-102	BALLOT CLERKS	\$2,300.00	\$1,551.97	\$1,551.97		\$748.03	32.52%	\$800.00	-\$1,500.00	65.22%	3% RAISE NEW RATE \$10.30 AND ONLY ONE ELECTION THIS YEAR
18	1-4140-200	ADVERTISING	\$300.00	\$147.74	\$147.74		\$152.26	50.75%	\$225.00	-\$75.00	25.00%	SOC ARE NOW REQUIRED TO MEET EVERY 90 DAYS
19	1-4140-315	EQUIPMENT PURCHASE	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	\$50.00	\$50.00	0.00%	ELECTION SUPPLIES
20	1-4140-355	FOOD ALLOWANCE	\$300.00	\$525.48	\$525.48		-\$225.48	-75.16%	\$150.00	-\$150.00	50.00%	ONLY 1 ELECTION THIS YEAR
21	1-4140-640	OFFICE SUPPLIES	\$100.00	\$358.41	\$358.41		-\$258.41	-258.41%	\$100.00	\$0.00	0.00%	SAME
22	1-4140-675	POSTAGE	\$100.00	\$58.16	\$58.16		\$41.84	41.84%	\$100.00	\$0.00	0.00%	SAME
23	1-4140-700	VOTING MACHINE MAINTEN	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	\$500.00	\$500.00	0.00%	YEARLY UPDATE FOR COUNTING DEVICE
24	1-4140-768	SEMINARS/TRAINING	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	\$2,000.00	\$2,000.00	0.00%	NEW LINE FOR TRAININGS DIVIDED WITH TOWN CLERKS
25	1-4140-774	SOCIAL SECURITY	\$176.00	\$116.83	\$116.83		\$59.17	33.62%	\$176.00	\$0.00	0.00%	SAME
26	1-4140-821	TRAVEL REIMBURSEMENT	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	\$900.00	\$900.00	0.00%	NEW LINE FOR TRAININGS DIVIDED WITH TOWN CLERKS
27	1-4140-985	WORKERS' COMPENSATION	\$3.00	\$0.00	\$0.00		\$3.00	100.00%	\$3.00	\$0.00	0.00%	SAME
28												
29	Total Election and Registration		\$3,279.00	\$2,758.59	\$2,758.59	\$0.00	\$520.41	15.87%	\$5,004.00	-\$1,725.00	-53%	
30												
31										-\$1,050.00	-32%	DIFFERENCE IF THE TOWN DOES NOT APPROVE OF VOTING MACHINE

Town of Troy
Budget Worksheet - Expenditure
Report Sequence: Account Number
Accounts: First thru Last Mask = 1-####-###
Level Of Detail: Account Number

Account Number	Account Name	2022 Actual	2023 Actual	2024 Budget	2024 Actual <i>as of 12.18.24</i>	2025 Requested	NOTES
General Fund (1)							
Welfare							
1-4442-050	WELFARE MANAGER	\$ 7,200.00	\$ 7,338.00	\$ 8,200.00	\$ 6,919.00	\$ 8,200.00	Position eliminated & included within TA duties (no salary payments since the switch in Oct.)
1-4442-100	OFFICE PHONE	\$ 490.00	\$ 251.00	\$ 300.00	\$ 235.00	\$ 300.00	
1-4442-102	OFFICE SUPPLIES	\$ 74.00	\$ 110.00	\$ 85.00	\$ 17.00	\$ 85.00	
1-4442-103	OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
1-4442-260	BURIALS AND CREMATIONS	\$ -	\$ 750.00	\$ 1,500.00	\$ -	\$ 750.00	
1-4442-261	MEDICAL	\$ -	\$ -	\$ 350.00	\$ -	\$ 350.00	
1-4442-262	RENT	\$ 4,648.00	\$ 17,915.00	\$ 20,000.00	\$ 9,898.00	\$ 20,000.00	Additional invoices due in soon
1-4442-263	ELECTRICITY	\$ -	\$ 240.00	\$ 3,000.00	\$ -	\$ 2,000.00	
1-4442-264	HEATING OIL	\$ -	\$ 998.00	\$ 2,500.00	\$ 331.00	\$ 2,000.00	
1-4442-265	WATER/SEWER	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	
1-4442-266	CORD WOOD	\$ -	\$ -	\$ 1.00	\$ -	\$ 1.00	
1-4442-267	SNOW PLOWING & SANDING	\$ -	\$ -	\$ 1.00	\$ -	\$ 1.00	
1-4442-675	POSTAGE	\$ -	\$ 63.00	\$ 75.00	\$ 194.00	\$ 75.00	
1-4442-774	SOCIAL SECURITY	\$ 551.00	\$ 561.00	\$ 627.00	\$ 530.00	\$ 627.00	
1-4442-861	VEHICLE FUEL	\$ -	\$ 49.00	\$ 121.00	\$ -	\$ 120.00	
General Fund (1) Totals		\$ 12,963.00	\$ 28,275.00	\$ 37,760.00	\$ 18,124.00	\$ 35,509.00	Reduction of \$2,251
		57.34% remaining	6.13% remaining	52.07% remaining			

**Town of Troy
Budget Worksheet - Expenditure
Report Sequence: Account Number
Accounts: First thru Last
Level Of Detail: Account Number**

Account Number	Account Name	2023 Actual	2024 Budget	2024 Actual <i>12.18.2024</i>	2025 Requested	Change	NOTES
1-4130-101	SELECTMEN SALARIES	\$11,588.00	\$11,588.00	\$11,588.00	\$11,588.00	N/A	
1-4130-102	TOWN ADMINISTRATOR	\$82,076.81	\$80,000.00	\$75,978.00	\$75,000.00	\$5,000.00	TA salary effective Jan. 1, 2025 via contract
1-4130-103	EXECUTIVE ASSISTANT	\$41,353.60	\$43,680.00	\$43,307.00	\$52,408.00	\$8,728.00	\$54,080/year per Selectmen's Decision 12/19/24
1-4130-104	AP CLERK	\$0.00	\$0.00	\$0.00	\$0.00	N/A	
1-4130-106	ADMINISTRATIVE ASSISTANT	\$28,595.63	\$35,360.00	\$33,309.00	\$43,360.00	\$8,000.00	\$45,760/year per Selectmen's Decision 12/19/24
1-4130-108	PUBLIC WORKS DIRECTOR	\$0.00	\$0.00	\$0.00	\$0.00	N/A	Replace Welfare Admin. Line with PW Director
1-4130-110	BUDGET COMMITTEE CLERK	\$0.00	\$0.00	\$0.00	\$0.00	N/A	
1-4130-112	MODERATOR	\$618.00	\$1,200.00	\$1,200.00	\$1,200.00	N/A	stipend amount approved by TM 2024
1-4130-116	SUPERVISORS OF THE CHECKLIST	\$772.50	\$2,970.00	\$3,045.00	\$2,970.00	N/A	stipend amount approved by TM 2024
1-4130-122	TREASURER	\$5,047.00	\$5,047.00	\$5,047.00	\$6,000.00	\$953.00	per Treasurer's requested increase for 2025
1-4130-123	DEPUTY TREASURER	\$1,000.00	\$1,200.00	\$1,200.00	\$1,200.00	N/A	
1-4130-124	TRUSTEES OF TRUST FUNDS	\$1,545.00	\$1,545.00	\$1,545.00	\$1,545.00	N/A	
1-4130-125	CODE ENFORCEMENT OFFICER	\$3,500.00	\$3,500.00	\$1,628.00	\$3,500.00	N/A	\$35/hr independent contractor= 100 hours
1-4130-126	CONSERVATION	\$0.00	\$0.00	\$0.00	\$0.00	N/A	
1-4130-200	ADVERTISING	\$39.16	\$1,000.00	\$593.54	\$500.00	\$500.00	
1-4130-203	ASSESSING FEES	\$13,037.00	\$25,640.00	\$14,793.00	\$18,196.00	\$7,444.00	Assessing contract @ \$1,433/month & \$1,000 for BLTA work @\$185/hour
1-4130-237	CHESHIRE REGISTRY OF DEEDS	\$0.00	\$100.00	\$323.00	\$500.00	\$400.00	Additional costs due to file organization
1-4130-243	COMPUTER SERVICES	\$36,299.42	\$19,750.00	\$26,817.00	\$25,241.00	\$5,491.00	WWCS \$16,716, Avitar \$2,812, BMSI/Gworks \$6,253
1-4130-250	CONSULTING SERVICE FEES	\$176.25	\$5,000.00	\$15,556.00	\$5,000.00	\$10,000.00	this line is usually used for our CPA Greg Colby (audit prep)
1-4130-255	DENTAL INSURANCE	\$1,360.13	\$1,030.00	\$987.00	\$1,622.16	\$592.00	3x single plans @\$45.06 each/month
1-4130-258	DISABILITY INSURANCE	\$1,468.89	\$1,467.00	\$1,258.00	\$1,318.00	\$149.00	\$109.83 per month
1-4130-290	DUES, MEMBERSHIPS & SUBSCRIPTIONS	\$1,933.90	\$4,000.00	\$5,405.00	\$5,725.00	\$1,725.00	Troy Comm., MMANH, Welfare Assoc, Copier, Adobe, Ring, GoPro, Website
1-4130-315	EQUIPMENT PURCHASE	\$2,912.38	\$3,000.00	\$2,253.00	\$2,500.00	\$500.00	Copier service lease @ \$157.50/month= \$1890
1-4130-325	EQUIPMENT REPAIR	\$75.00	\$1.00	\$0.00	\$1.00	N/A	
1-4130-402	HEALTH INSURANCE	\$25,098.26	\$32,305.00	\$30,792.00	\$33,163.00	\$858.00	\$13,163+ \$20,000; 1 single & 2 buyouts
1-4130-525	INTERNET	\$0.00	\$1.00	\$0.00	\$1.00	N/A	
1-4130-550	LIFE INSURANCE	\$161.50	\$135.00	\$131.25	\$135.00	N/A	\$45 per person for year
1-4130-558	MEAL REIMBURSEMENT	\$841.17	\$2,000.00	\$1,012.00	\$2,000.00	N/A	Meals while traveling for conferences & Food for Annual Town Holiday Party
1-4130-640	OFFICE SUPPLIES	\$2,478.50	\$2,500.00	\$2,205.00	\$2,500.00	N/A	
1-4130-674	POST OFFICE BOX RENT	\$93.00	\$150.00	\$94.00	\$100.00	\$50.00	Based on 2024 actuals, PO Box is split with TC/TC
1-4130-675	POSTAGE	\$1,042.08	\$1,000.00	\$764.00	\$1,000.00	N/A	
1-4130-768	SEMINARS	\$257.62	\$650.00	\$1,951.00	\$1,500.00	\$850.00	NHMA & Primex Annual Conferences
1-4130-774	SOCIAL SECURITY	\$13,439.86	\$14,198.00	\$14,853.00	\$14,938.00	\$740.00	SS 6.2%, Medicare 1.45%
1-4130-785	STATE RETIREMENT	\$20,263.97	\$22,027.00	\$17,750.00	\$22,324.00	\$297.00	\$170,040 salary: \$82,620 x 13.53% for 6 mo.; \$87,420 x 12.75% for 6 mo.
1-4130-800	TAX MAP CONTRACT	\$2,200.00	\$2,300.00	\$1,100.00	TBD	TBD	See attachment for GIS options- do we want to do a warrant article for this?
1-4130-805	TELEPHONE BASIC RATE	\$754.08	\$750.00	\$630.00	\$750.00	N/A	
1-4130-810	TELEPHONE TOLL CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	N/A	
1-4130-814	TOWN REPORT DELIVERING	\$0.00	\$1.00	\$0.00	\$1.00	N/A	
1-4130-816	TOWN REPORT PRINTING	\$1,594.00	\$1,700.00	\$1,806.00	\$1,800.00	\$100.00	Our printer has agreed to do next year's report at the same cost
1-4130-818	TRAINING/HIRING/TESTING	\$327.62	\$300.00	\$390.00	\$300.00	N/A	
1-4130-821	TRAVEL REIMBURSEMENT	\$92.68	\$125.00	\$587.00	\$500.00	\$375.00	Mileage reimbursement: conferences, classes, town business
1-4130-985	WORKERS' COMPENSATION	\$5,015.90	\$783.00	\$0.00	\$930.00	\$147.00	18.8% rate increase for 2025
1-4130-997	FLOWERS/FRUIT BASKETS	\$0.00	\$1.00	\$0.00	\$1.00	N/A	
1-4130-9	PAYROLL EXPENSES	\$0.00	\$1.00	\$0.00	\$0.00	N/A	
1-4130-9	SELECTMENS OTHER	\$0.00	\$1.00	\$0.00	\$0.00	N/A	
General Fund (1) Totals		\$307,058.91	\$ 328,006	\$ 319,898	\$ 341,317		
Totals Budget		\$307,058.91	\$ 328,006	\$ 319,898	\$ 341,317	\$13,311.00	

TOWN HALL STREAMS

The highest quality live stream in the industry with video recording for viewing at any time.

Acton, ME



Go to ...

ABOUT US

Learn more about us and the services we offer.

Town Hall Streams was developed to fit a need in the market place, a simple, low cost and effective solution for towns to stream live and archive meetings.

This service makes information more readily available to the people that are busy, on vacation, out of town or do not have the local cable services. Town Hall Streams has developed a video broadcast and archive solution for towns to easily stream meetings live and on demand playback via the internet.

We are the only provider that does not require towns to purchase and maintain costly video encoding streaming server. It is a low monthly rate that includes everything. We pride ourselves on being the simplest solution to use, absolutely no uploading, converting or indexing. Just select a start and end date and time and you are done, we do everything else. Give us a call to set up a free trial period.

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- ✔ Free Installation and Account Setup
- ✔ Unlimited Live Event Streaming
- ✔ 1 Full Year of Video On-Demand Playback and Storage
- ✔ Easy to Use Web Interface





Troy, NH Town Hall Meetings Live and On Demand Streaming Proposal

Scope:

Town Hall Streams will provide the town of Troy, NH a system that will provide real time and on demand playback of any meetings that are broadcast on the local cable channel. All equipment will be supplied and maintained by Town Hall Streams. The equipment comes with full warranty for as long as the town continues the service with Town Hall Streams.

Meetings will be streamed live and available for On Demand playback via www.townhallstreams.com, links may be posted from the town website. On Demand playback is available for a period of 5 Years. We will allow for authorized persons to download one digital copy for any use. Town Hall Streams will use the current internet connection at the location. 1 or 2 wide angle camera and mic system supplied per room.

Cost:

Monthly: \$250.00 Unlimited live streaming
 \$50.00 Second Room unlimited live streaming or PIP

Monthly Optional: \$ 15/Hr (Voice to Text) Meeting Minute Transcript + Added on demand Closes Captions
 \$25.00 Social Media Plugin

Term: Yearly **Warranty:** Lifetime or length of contract

Payment:

By Check

Company:

Town Hall Streams – 8 Osprey Lane, York Maine 03909

Name: _____

Signed: _____

Date: _____



Avitar Associates of New England, Inc.

Municipal Services Company

Client: Town of Troy

Project: Tax Map Upgrade and Updates

Document: Quote for Mapping Options and Costs

From: Terra-Map Division of Avitar Associates

Date: May 27, 2024

Overview:

The Town has requested that Terra-Map provide options and costs to upgrade and update the Town's tax maps, as well as to provide annual update services in subsequent years. Presently, the Town's tax maps are current as of April 1, 2021.

Upgrades To Be Completed:

Terra-Map will complete the following upgrades to the Town's tax maps in order to provide annual updates:

- Create a GIS referenced parcel shape file using current PDFs, aerial photography, and surveys from current year's updates.
- Create a single AutoCAD file and create 40 sheet layouts corresponding to current 38 parcel map sheets, map sheet index, and street index.
- Add road, water, and easement layers from GRANIT.
- Create all parcel ID, acreage, and exemption labels using current assessing data.

Options for Upgrades & Updates:

Below are three options under which Terra-Map will upgrade the currently available tax map data and perform updates through April 1 of the indicated year(s). If the Town would like to move forward with any of these options Terra-Map will provide an agreement for the Town to sign.

Option #1 – One Year Agreement to Upgrade Maps and Complete 2022-2024 Updates:

Under this scenario, Terra-Map will complete the upgrades described above to the Town's existing tax map data. Terra-Map will complete all 2022 to 2024 updates. Terra-Map will provide the Town with printed map sets, PDFs, and shape files. The shape files will allow the Town to utilize the map data in conjunction with other spatial data such as aerial photography or publicly available GIS data.

Town will receive:

- Printed Map Sets: one complete set of 24" x 36" maps and two complete sets of 11" x 17" maps.
- PDF Tax Map Files: can be used to reprint individual tax map sheets or be made publicly available on the Town's website.
- Shape Files: can be used in different GIS applications and Avitar's Assessing software.

Cost for Option #1: \$9,748.00

Option #2 – Three Year Agreement to Upgrade Maps and Complete 2022-2024, 2025, & 2026 Updates with Annual Map Sets:

Terra-Map will complete the upgrades described above in the first year. Terra-Map will complete all 2022 to 2024 updates in the first year. In subsequent years Terra-Map will complete mapping updates for 2025 and 2026. Terra-Map will provide the Town with complete printed map sets, PDFs, and shape files each year. This option includes a ten percent multi-year discount.

Town will receive:

- Annual Printed Map Sets: one complete set of 24" x 36" maps and two complete sets of 11" x 17" maps each year.
- Annual PDF Tax Map Files: can be used to reprint individual tax map sheets or be made publicly available on the Town's website.
- Annual Shape Files: can be used in different GIS applications and Avitar's Assessing software.

Annual Cost for Option #2: \$4,363.00/year

Option #3 – Three Year Agreement to Upgrade Maps and Complete 2022-2024, 2025, & 2026 Updates with Initial Map Sets and Replacement Maps Sheets (Billed Separately):

Terra-Map will complete the upgrades described above in the first year. Terra-Map will complete all 2022 to 2024 updates in the first year. In subsequent years Terra-Map will complete mapping updates for 2025 and 2026. Terra-Map will provide the Town with PDFs and shape files each year of the agreement. However, Terra-Map will only provide the Town complete map sets in the first year. Replacement sheets for the maps affected by the year's updates can be purchased separately. Under this option, the Town only pays for replacement map sheets in subsequent years for map sheets on which updates have occurred. This option includes a ten percent multi-year discount.

Town will receive:

- Printed Map Sets in First Year: one complete set of 24" x 36" maps and two complete sets of 11" x 17" maps in first year.
- Annual PDF Tax Map Files: can be used to reprint individual tax map sheets or be made publicly available on the Town's website.
- Annual Shape Files: can be used in different GIS applications and Avitar's Assessing software.
- Replacement Map Sheets provided as requested in subsequent years and billed separately.

Annual Cost for Option #3: \$3,584/year

Costs of Replacement Map Sheets:

- 11" x 17" map sheets: \$7.85/sheet
- 24" x 36" map sheets: \$16.75/sheet



11 Pleasant Street, Littleton NH 03561
P (603) 444-6768 / (800) 322-4540
F (603) 444-1366
cai-tech.com

July 17, 2024

Mr. Jeremy Bourgeois, MPA
Town Administrator
Town of Troy
16 Central Square
PO Box 249
Troy, NH 03465

Dear Mr. Bourgeois:

Thank you for your time during our meeting yesterday to discuss the Town's Parcel / Assessment maps. This letter is sent as a follow up and to provide a summary of the options we discussed to develop GIS formatted parcel data from the Town's existing property maps, while also positioning the Town appropriately for a GIS map maintenance workflow as well as to provide a foundation to implement a Web based GIS for the community. As is the case with most data development projects, there are various options and costs for consideration.

Generally speaking, there are three options for GIS parcel data development for your community. While we understand that cost is a primary consideration, we ask that you do not lose sight of the value of spatially accurate parcel data and the immediate and long term uses of a local government GIS. The following is a summary and an associated budget for each option.

Record Research Parcel Remapping:

This project would include a complete remapping of your parcel data using thorough record research and complete parcel remapping using the latest State orthoimagery as a base map. CAI would inventory and index all available survey / plan data, research record information (plans & deeds) for all parcels and recompile all the property lines. A project like this typically includes renumbering and re-calculating acreages for all parcels. This project will produce a highly accurate parcel dataset and associated tax maps. A budget figure for this option is \$114,600. This project may be funded over three (3) budget years.

On-screen Parcel Digital Recompilation:

This project would include updating and recompiling the existing T2 parcel mosaic GIS layer to the most recent State Orthoimage base map. Further, this project would include digitally converting all the tax map dimensions and text into the GIS database. CAI would work on screen to realign the roads and fit the parcels to match the physical evidence on the orthoimage base map. This project will not include any record research. All recompilation would be done using available tax map data and CAI's extensive knowledge and experience in parcel mapping to make the best judgment possible in recompiling the parcel data. Existing parcel numbering will not change and parcel acreages will only be re-calculated for non-surveyed parcels. A budget figure for this option is \$42,350. This project may be funded over two (2) budget years.

Updating T2 Parcel Mosaic Data:

This project would include updating the existing T2 parcel mosaic GIS layer by incorporating the changes incorporated into the Town's existing PDF tax maps. Further, this project would include digitally converting all the tax map dimensions and text into the GIS database without the benefit of reviewing State Orthoimage base map. This project would not include reviewing the State orthoimage base map and no record research will be performed. Existing parcel numbering and acreages would not change. A budget figure for this option is \$18,900. This project must be funded over one (1) municipal budget year.



All project options outlined above will include structuring the parcel map data in a single GIS formatted file geodatabase. The geodatabase will be configured with an esri Data Driven Pages plotting solution to ensure that all future tax map maintenance be completed in a single authoritative data set. Thereby ensuring efficient maintenance of the GIS data and publishing of PDF and hard copy tax maps moving forward.

I realize that these options are described very briefly in this letter. I am happy to come to meet with the Selectboard, display the existing T2 parcel data over the State orthoimagery, and discuss these options in much greater detail. Thank you for the opportunity to provide this information. I look forward to hearing from you.

Sincerely,



Timothy Fountain, GISP
Vice President

TF/ph

CAI:

VP recommends the second option for \$42,350 (see above)

Avitar:

One-Year agreement to upgrade maps and complete 2021-2024 updates: \$9,748

Three Year Agreement to upgrade maps and Complete 2021-2024 and 2025-2026 updates with annual map sets: \$4,363/year (\$13,089 total)

Three-year agreement to upgrade and update maps 2021-2024, 2025-2026 with initial map sets and replacement map sheets: \$3,584/year (\$10,752 total)

4A-6 through 4A-17 (smaller budget accounts)

		2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Requested	NOTES
1-4150-204	AUDITING	\$ 12,631	\$ 56,000	\$ 50,000	\$ 48,000	\$ 25,000	Paid for 2022 & 2023 audits in 2024 Only need to pay for the 2024 audit in 2025
						Down \$25,000	
1-4153-530	LEGAL EXPENSES	\$ 6,893	\$ 12,676	\$ 45,000	\$ 16,129	\$ 30,000	Primex is handling the current lawsuit
						Down \$15,000	
TOWN HALL							
1-4194-102	CUSTODIAN	\$ 5,300.00	\$ 5,565	\$ 6,500	\$ 6,095	\$ 6,500	
1-4194-225	BUILDING MAINT & REPAIR	\$ 3,038.00	\$ 18,295	\$ 20,000	\$ 26,765	\$ 15,000	
1-4194-251	COPIER SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	
1-4194-252	COPIER SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	
1-4194-300	ELECTRICITY	\$ 1,350.00	\$ 2,120	\$ 2,000	\$ 2,008	\$ 2,000	
1-4194-315	EQUIPMENT PURCHASE	\$ -	\$ 300	\$ 300	\$ -	\$ 300	
1-4194-325	EQUIPMENT REPAIRS	\$ 22.00	\$ 31	\$ 100	\$ -	\$ 100	
1-4194-348	FIRE/SECURITY ALARM	\$ 192.00	\$ 192	\$ 195	\$ 192	\$ 195	
1-4194-360	GENERAL SUPPLIES	\$ 388.00	\$ 705	\$ 600	\$ 520	\$ 600	
1-4194-405	HEATING OIL	\$ 7,424.00	\$ 6,748	\$ 7,500	\$ 5,058	\$ 7,000	
1-4194-408	OIL BURNER SERVICE	\$ 200.00	\$ 180	\$ 250	\$ -	\$ 250	
1-4194-500	LABOR CONTRACTED	\$ 420.00	\$ 200	\$ 500	\$ 330	\$ 350	
1-4194-588	LIABILITY INSURANCE	\$ 1,125.00	\$ 1,502	\$ 1,640	\$ -	\$ 1,788	
1-4194-590	PROPERTY INSURANCE	\$ 1,315.00	\$ 1,712	\$ 1,867	\$ -	\$ 2,035	
1-4194-744	RECHARGE FIRE	\$ 95.00	\$ 128	\$ 135	\$ 75	\$ 100	
1-4194-774	SOCIAL SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	
1-4194-805	FAX LINE BASIC RATE	\$ 281.00	\$ 251	\$ 250	\$ 210	\$ 250	
1-4194-810	FAX LINE TOLL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	
1-4194-905	WATER & SEWER SERVICE	\$ 371.00	\$ 353	\$ 600	\$ 1,172	\$ 600	
NEW LINE	TOWN HALL STREAMS	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$3,000/year, +\$50/month additional cameras
1-4194-985	WORKERS' COMPENSATION	\$ -	\$ -	\$ 1	\$ -	\$ 1	
Totals Budget		\$ 21,521.00	\$ 38,281	\$ 42,438	\$ 42,425	\$ 40,069	
						Down \$2,369	
NHMA & SWRPC Memberships							
1-4197-290	REG. ASSOC. - DUES, MEMBERSHIPS, SUBS.	\$2,343	\$ 4,031	\$4,069	\$4,069	\$4,148	SW Regional Planning \$2,372, NHMA \$1,776
Totals Budget		\$2,343	\$ 4,031	\$ 4,069	\$ 4,069	\$ 4,148	
						Up \$79	
ABATEMENTS (OTHER GEN. GOV'T)							
1-4199-267	PROP. TAX ABATEMENTS/REFUNDS	\$0	\$ 6,593	\$ 25,000	\$ 19,134	\$ 10,000	Reduced since we are outside of a reval year
Totals Budget		\$0	\$ 6,593	\$ 25,000	\$ 19,134	\$ 10,000	
						Down \$15,000	
1-4240-100	BUILDING INSPECTOR	\$9,200	\$ -	\$ 10,000	\$ 4,337	\$ 10,000	Level funding for 2025
Totals Budget		\$9,200	\$ -	\$ 10,000	\$ 4,337	\$ 10,000	

		2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Requested	NOTES
STREET LIGHTING							
1-4316-300	ELECTRICITY	\$13,361	\$ 17,394	\$ 15,000	\$ 11,335	\$ 15,000	LED conversion proposal coming soon
Totals Budget		\$13,361	\$ 17,394	\$ 15,000	\$ 11,335	\$ 15,000	Level funding for 2025
SUPPORT FOR PUBLIC SERVICES							
NEW LINE 2024	MONADNOCK DEVELOPMENTAL SVCS	\$0	\$ -	\$ 2,500	\$ 2,500	\$ -	Added at 2024 Town Meeting
1-4445-273	HOME HEALTH & HOSPICE (& MEALS ON WHEELS)	\$3,642	\$ 3,697	\$ 3,018	\$ 3,018	\$ 2,691	
1-4445-278	SOUTHWESTERN COMMUNITY SERVICES	\$2,500	\$ 2,500	\$ 5,982	\$ 5,982	\$ 4,380	
1-4445-280	THE COMMUNITY KITCHEN	\$2,500	\$ 1,100	\$ 4,098	\$ 4,098	\$ 3,537	
1-4445-282	MONADNOCK CHILD ADVOCACY CENTER	\$1,100	\$ 2,500	\$ 1,500	\$ 1,500	\$ 2,500	2024 request was for \$1,100
1-4445-283	COMM. VOLUNTEER TRANSPORTATION CO.	\$500	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	2024 request was for \$1,000
1-4445-284	CASA	\$1,000	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	
1-4445-286	HUNDRED NIGHTS, INC.	\$1,000	\$ 1,000	\$ -	\$ -	\$ 1,000	
1-4445-287	MONADNOCK FAMILY SERVICES	\$2,681	\$ 2,662	\$ 2,662	\$ 2,662	\$ 2,662	
1-4445-288	MONADNOCK CTR FOR VIOLENCE PREVENTION (MCVP)	\$500	\$ 356	\$ 1,846	\$ 1,846	\$ 2,280	\$4,560 for entire cost (or half, as listed)
Totals Budget		\$15,423	\$ 15,815	\$ 24,606	\$ 24,606	\$ 22,050	
						Down \$2,556	
TOWN COMMON							
1-4500-000	TOWN COMMON	\$0	\$ -	\$ -	\$ -	\$ -	
1-4500-300	ELECTRICITY	\$397	\$ 503	\$ 500	\$ 588	\$ 600	
1-4500-360	GENERAL SUPPLIES	\$579	\$ 853	\$ 1,000	\$ 421	\$ 750	
1-4500-501	LABOR CONTRACTED SERVICE	\$4,150	\$ 6,449	\$ 5,500	\$ 7,860	\$ 6,000	
Totals Budget		\$5,126	\$ 7,805	\$ 7,000	\$ 8,869	\$ 7,350	
						up \$350	
PATRIOTIC PURPOSES							
1-4583-212	BAND/MEMORIAL DAY	\$300	\$ 310	\$ 400	\$ 150	\$ 400	Level funding for 2025
1-4583-350	FLAGS	\$250	\$ 400	\$ 400	\$ 925	\$ 400	
Totals Budget		\$550	\$ 710	\$ 800	\$ 1,075	\$ 800	
INDUSTRIAL DEVELOPMENT							
1-4652-620	PROJECTS/FEES	\$0	\$ -	\$ 1	\$ -	\$ 1	Level funding for 2025
Totals Budget		\$0	\$ -	\$ 1	\$ -	\$ 1	
TAX ANTICIPATION NOTE (TAN)							
1-4723-799	NOTE INTEREST	\$6,565	\$ 8,088	\$ 34,200	\$ 19,622	\$ 40,000	6.4% interest in November 2024= \$38,400
Totals Budget		\$6,565	\$ 8,088	\$ 34,200	\$ 19,622	\$ 40,000	
						Up \$5,800	



Selectmen's Office

November 4, 2024

NOV 06, 2024

Select Board
PO Box 249
Troy, NH 03465

Town of Troy, NH

Dear Select Board:

Enclosed please find the Home Healthcare, Hospice & Community Services (HCS) Annual Report to Troy. The Annual Report includes information about the services provided to residents this year.

HCS continues to provide services for residents throughout the lifespan, from Healthy Starts for families to Hospice care. Specific services include visiting nurses, physical and occupational therapists, medical social workers, and licensed nurse assistants to help residents recover at home. Hospice care is available for those with life limiting illnesses, along with bereavement support for family members. In addition, Healthy Starts prenatal and well child services are available to families, including the Kinship Navigator program, to assist grandparents who are parenting grandchildren.

In 2025, we are requesting an appropriation of \$2,145.00 for home care and \$546.00 for the Meals on Wheels program. The actual cost of all services provided in 2024 to Troy residents was \$238,785.00. Home Healthcare, Hospice & Community Services continues to make every effort to seek funding to cover the cost of this care from a variety of sources; however, the town's appropriation is essential to provide services for residents, especially those who are not insured and low income.

Thank you for your consideration of our request. Please do not hesitate to contact me at 603-352-2253 if you have any questions about our services or this report.

Sincerely,

A handwritten signature in black ink that reads "Susan Ashworth".

Susan Ashworth
Director of Community Relations

Encl.



Home Healthcare, Hospice & Community Services
 Report to the Town of
TROY
 2024
 Annual Report

In 2024, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and Meals on Wheels to the residents of Troy. The following information represents HCS’s activities in Troy during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	428 Visits
Physical Therapy	198 Visits
Occupational Therapy	53 Visits
Medical Social Work	74 Visits
Home Health Aide	184 Visits
Chronic Care	363 Hours
Healthy Starts Well Child Services	52 Hours
Meals-On-Wheels	911 Meals

Other services are also available to Troy residents are:

- Hospice end of life care at home, and bereavement support for family members.
- Family Resource Center for additional resource information and support for pregnant women and young families.
- Kinship Navigator for grandparents who are custodial parents for grandchildren.
- Foot Care Clinics, including foot assessment and nail care.

For information about services, residents may call (603) 352-2253, visit www.HCSservices.org, or drop in to Walk-in Wednesday on the first Wednesday of every month between 1:00 p.m. and 3:00 p.m. at our office at 312 Marlboro Street in Keene.

Financial Report

The actual cost of all services provided in 2024 with all funding sources is \$238,785.00. These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants, and patient fees. Services that were not covered by other funding have been supported by your town.

For 2025, we request an appropriation of \$2,145.00 to continue to be available for home care services, and an appropriation of \$546.00 for the Meals on Wheels program.

Thank you for your support of home care services.



Southwestern Community Services

People helping people in Cheshire and Sullivan Counties since 1965

DEC 09 2024

Town of Troy, NH

TOWN OF TROY

Outside Agency Request for Funding 2024-2025

Southwestern Community Services (SCS) provides assistance to local communities and its citizens through its' LIHEAP Fuel Assistance program, Housing Stabilization programs, Senior & Workforce rental housing developments, Head Start education & childcare, WIC nutrition & health, the Electricity Assistance Program (EAP), DOE Weatherization programs, Employment and Day Services for developmentally disabled adults as well as several Workforce Development & Training programs.

Southwestern Community Services (SCS) is requesting \$4,380 in Town Funding from the Town of Troy. In Fiscal Year 2024, SCS provided **681** units of service to the citizens of **Troy** totaling **\$438,007** in direct assistance. SCS is requesting 1% of the amount of that direct support.

SCS requests support from each city and town in our two-county service area. SCS requests 1% of the amount of direct support that SCS invested into that community during the previous program year. This means that from year-to-year the amount of the town funding requests will change. For example, if **Troy** sees an increase or decrease in the amount of direct support that SCS provides next year, **Troy** will also see a corresponding increase or decrease in the amount of town funding that SCS requests from the community.

There are two supporting documents that are included with this request. The first is SCS' Economic Impact Report (EIR) for **Troy**. The EIR breaks down the amount of direct assistance, by program, provided to the citizens of **Troy**. The second document is an overview of SCS' Town Funding request by town. This includes all communities in Cheshire and Sullivan counties.

Please do not hesitate to contact me by phone at (603)719-4208 or by e-mail at kthibault@scshelps.org if you would like additional information regarding the agency in general or if there are additional questions about SCS' town funding request. SCS encourages open communication between the agency and the communities that it serves. We would be happy to conduct office tours in Keene or Claremont. Agency staff is also available to present information to town officials focusing on the agency as a whole or on specific programs.

SCS is grateful to have the **Town of Troy's** support and we look forward to working with you in the future. Thank you for your consideration of this request.

Keith F. Thibault, chief development officer
Southwestern Community Services
[603-719-4208/kthibault@scshelps.org](mailto:kthibault@scshelps.org)

63 Community Way
PO Box 603
Keene, NH 03431
Phone: (603) 352-7512
Fax: (603) 352-3618



Call Toll Free: (800) 529-0005
TTY-NH: (800) 735-2964

96-102 Main Street
PO Box 1338
Claremont, NH 03743
Phone: (603) 542-9528
Fax: (603) 542-3140



2024 City / Town Report

* Direct Assistance to Residents: \$438,007.54

** Economic Impact: \$1,095,018.85

1.0% of Direct Assistance: \$4,380.08

*** Total Number of Households Served: 313

*** Total Number of Units of Service: 681

Average Benefit Per Household: \$1,399.39

Average Benefit per Unit of Service: \$642.90

* Property Taxes and Administrative Payroll are NOT included in the direct assistance or economic impact totals.

** Economic Impact is calculated by multiplying the direct assistance by a factor of 2.5

*** Some Households receive benefits from more than one program and may therefore be duplicated. However, the amount shown as Direct Assistance to Residents is the actual expenditures to the residents of this town.

2024 City / Town Report - Program Summaries

Child Care / Education		\$118,695.00
Head Start		\$118,695.00
Nutrition / Health		\$97,717.51
Commodity Supplemental Food		\$3,000.00
Emergency Food Assistance (TEFAP)		\$28,193.97
Women, Infants, & Children (WIC)		\$36,923.04
Head Start Dental Program		\$229.90
New Hope New Horizons		\$0.00
Day Services		\$0.00
Energy		\$228,880.63
Case Management--Emergency Households		\$3,217.00
Fuel Assistance		\$174,320.38
Senior Energy Assistance		\$0.00
Electric Assistance Program		\$49,720.00
Warm\$		\$1,623.25
21 in 21		\$0.00
Weatherization		\$0.00
Utility Programs		\$2,772.00
Core		\$0.00
Neighbor Helping Neighbor		\$2,200.00
Low-Income Water Assistance Program (LIWAP)		\$572.00
Transportation		\$0.00
Transit/Bus Program		\$0.00
Volunteer Driver Program		\$0.00
DHHS Equity Programs		\$0.00
Single Family Rehab		\$0.00
Cheshire County HandyMan Program		\$0.00
Affordable Housing		
Affordable Housing Rental Projects Owned	Assessed Value	\$456,500.00
Real Estate	Property Taxes Paid	\$8,262.00
Other Properties		
Commercial Properties	Assessed Value	\$0.00
Real Estate	Property Taxes Paid	\$0.00
Housing Stabilization Services		\$19,313.00
Emergency - Transitional Shelter (Short Term)		\$6,990.00
Permanent Housing Program		\$0.00
Shelter Plus Care		\$0.00
ESG Homeless Outreach		\$0.00
Continuum of Care Rapid Re-Housing Program		\$0.00
Coordinated Entry Program		\$120.00
Resident Services		\$1,280.00
ESG Housing Stability		\$10,923.00
NH Emergency Rental Assistance Program (NHERAP)		\$0.00

2024 City / Town Report - Program Summaries

Child Care / Education		\$118,695.00
Head Start		\$118,695.00
Number of Households Enrolled	4	
Number of Children Enrolled	5	
Cost Per Child	\$23,739	
Nutrition / Health		\$68,346.91
Commodity Supplemental Food		\$3,000.00
Number of Elderly Individuals Enrolled	5	
Value of Monthly Food Package	\$50.00	
Emergency Food Assistance (TEFAP)		\$28,193.97
Number of Food Pantries	1	
Number of Soup Kitchens	0	
Number of Homeless Shelters	0	
Number of Charitable Organizations	0	
Women, Infants, & Children (WIC)		\$36,923.04
Number of Households Enrolled	27	
Number of Consumers Enrolled	44	
Number of Women Enrolled	9	
Number of Children Enrolled	35	
Monthly Cost of Women's Food Package	\$69.93	
Monthly Cost of Children's Food Package	\$69.93	
Head Start Dental Program		\$229.90
Number of Consumers Served	5	
Direct Service Amount	\$229.90	
New Hope New Horizons		\$0.00
Day Services		\$0.00
Number of Consumers Enrolled	0	
Value of Service	\$0.00	

2024 City / Town Report - Program Summaries

Energy	\$227,257.38
Case Management--Emergency Households	\$3,217.00
Number of Households Enrolled	7
Number of Consumers Enrolled	19
Number of Elderly	0
Value of Service	\$3,217.00
Fuel Assistance	\$174,320.38
Number of Households Enrolled	117
Number of Consumers Enrolled	260
Number of Households Applied	129
Number of Elderly Households Enrolled	43
Number of Elderly Enrolled	50
Average Household Benefit	\$1,489.92
Senior Energy Assistance	\$0.00
Number of Households Enrolled	0
Number of Consumers Enrolled	0
Annual Benefit	\$270.38
Electric Assistance Program	\$49,720.00
Number of Households Served	110
Number of Consumers Served	278.3
Annual Benefit	\$452.00
Warm\$	\$0.00
Number of Households Served	2
Number of Consumers Served	8
Annual Benefit	\$0.00
21 in 21	\$0.00
Number of Households Served	0
Number of Consumers Served	0
Rehabilitation Value	\$0.00
Weatherization	\$0.00
Number of Households Served	0
Number of Consumers Served	0
Rehabilitation Value	\$0.00

2024 City / Town Report - Program Summaries

Utility Programs		\$2,772.00
Core		\$0.00
Number of Households Served	0	
Number of Consumers Served	0	
Rehabilitation Value	\$0.00	
Neighbor Helping Neighbor		\$2,200.00
Number of Households Enrolled	5	
Number of Consumers Enrolled	16	
Average Benefit	\$440.00	
Low-Income Water Assistance Program (LIWAP)		\$572.00
Number of Households Enrolled	1	
Number of Consumers Enrolled	1	
Average Benefit	\$572.00	
Transportation		\$0.00
Transit/Bus Program		\$0.00
Number of Vulnerable Passengers	0	
Number of One-Way Rides for Vulnerable Passengers	0	
Value of Each One-Way Ride for Vulnerable Passengers	\$6.00	
Volunteer Driver Program		\$0.00
Number of Vulnerable Passengers	0	
Number of One-Way Rides for Vulnerable Passengers	0	
Value of Each One-Way Ride for Vulnerable Passengers	\$25.00	
DHHS Equity Programs		\$0.00
Number of Passengers/Consumers Served	0	
Units of Service	0	
Total Value of Services	\$0.00	
Single Family Rehab		\$0.00
Cheshire County HandyMan Program		\$0.00
Number of Households Served	0	
Number of Residents Served	0	
Rehabilitation Value	\$0.00	
Affordable Housing		
Affordable Housing Rental Projects Owned		
Number of Units / Households	15	
Number of Consumers	18	
Assessed Value	\$456,500.00	
Real Estate		
Property Taxes Paid	\$8,262.00	
Other Properties		
Commercial Properties		
Assessed Value	\$0.00	
Real Estate		
Property Taxes Paid	\$0.00	

2024 City / Town Report - Program Summaries

Housing Stabilization Services		\$19,313.00
Emergency - Transitional Shelter (Short Term)		\$6,990.00
Number of Households Enrolled	2	
Number of Consumers Enrolled	3	
Number of Bed Nights	262	
Value of Bed Nights	\$6,550.00	
Number of Case Management Hours	11	
Value of Case Management Hours	\$440.00	
Permanent Housing Program		\$0.00
Number of Households Enrolled	0	
Number of Consumers Enrolled	0	
Number of Months Households Enrolled (combined)	0	
Total Benefit to Households	\$0.00	
Shelter Plus Care		\$0.00
Number of Consumers Enrolled	0	
Number of Months Households Enrolled	0	
Monthly FMR	\$0.00	
ESG Homeless Outreach		\$0.00
Number of Households Enrolled	0	
Number of Consumers Enrolled	0	
Number of Case Management Hours	0	
Value of Case Management Hours	\$0.00	
Continuum of Care Rapid Re-Housing Program		\$0.00
Number of Households Enrolled	0	
Number of Consumers Enrolled	0	
Value to Consumers	\$0.00	
Coordinated Entry Program		\$120.00
Number of Households Enrolled	1	
Number of Consumers Enrolled	2	
Number of Case Management Hours	3	
Value of Case Management Hours	\$120.00	
Resident Services		\$1,280.00
Number of Households Enrolled	15	
Number of Consumers Enrolled	15	
Number of Case Management, Referral, Meeting Hours	32	
Value of Hours	\$1,280.00	
ESG Housing Stability		\$10,923.00
Number of Households Enrolled	2	
Number of Consumers Enrolled	2	
Value of Case Management Hours	\$80.00	
Value to Consumers	\$10,843.00	
NH Emergency Rental Assistance Program (NHERAP)		\$0.00
Number of Households Enrolled	0	
Number of Consumers Enrolled	0	
Value to Consumers	\$0.00	



The Community Kitchen
37 Mechanic Street, PO Box 1315
Keene, NH 03431
Tel: 603 352 3200

Selectmen's Office

October 21, 2024

OCT 24 2024

Town of Troy, NH

Office of the Select Board
Town of Troy
16 Central Square
PO Box 249
Troy, NH 03465

Dear Selectmen:

I am writing to request that The Community Kitchen, Inc. (TCK) be placed either on your 2025 Town Meeting warrant or in your town budget for an operating budget request in the amount of **\$3,537.00**.

The Community Kitchen funds our services through private foundation and civic grants, individual and corporate donations, fundraising events, and municipal and country contributions. We typically receive about 20% of our annual budget through support provided by the municipalities we serve across Cheshire County. Our funding request for 2025 is calculated by comparing the number of meals provided to residents of each municipality over the 12-month period of September 2023 through August 2024 to the overall number of meals served during the same period (348,969 meals). We used that percentage to find each municipality's proportional share of \$225,930, or 20% of our 2024 budget.

The Community Kitchen provided **5,463** meals to Troy residents from September 2023 through August 2024, or **1.6%** of the 348,969 pantry meals provided during that period. Thus, our request is **1.6%** of \$225,930, or **\$3,537.00**.

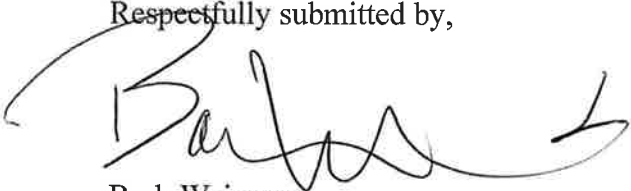
We send a similar letter to all the municipalities in Cheshire County and hope the services we provide for the residents of your town are appreciated. A typical Pantry box contains fresh fruits and vegetables, canned soup and vegetables, pasta or rice, pasta sauce, meat, dessert items, bread, bagels, and dairy and personal care items when we have them. We make every effort to accommodate our guests' dietary needs and we continue to source fresh local produce whenever

possible through our Gleaning Program, NH Feeding NH, local giving gardens, and targeted grant funding. On average, over 350 families come to our Pantry for food assistance every week.

The money we are requesting will be applied to our overall operating budget to cover our costs including salaries, property and liability insurance, running and maintenance costs of our vehicles, utilities and food purchases. There have been upward pressures on our budget over the past couple of years due to inflation and labor costs, as well as our efforts to improve and coordinate food security programming across our region by developing our Food Pantries Collective, Mobile Food Pantry, and Advocacy programs. These programs are aimed at closing gaps in the delivery of food pantry services as well as helping Cheshire County residents access other support programs, such as SNAP (food stamps).

If you are interested, I would be happy to set up a time for a meeting with your Board of Selectmen or Welfare Officer to answer any further questions.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read 'Barb Weisman', with a large, sweeping flourish extending to the right.

Barb Weisman
Interim Executive Director

REQUEST FOR FUNDING PROPOSAL
TO THE
TOWN OF TROY NEW HAMPSHIRE

Mission Statement

The Community Kitchen, Inc. strives to provide nutritious meals and groceries; to educate and empower our guests, community, and partners; and to be a leading advocate to strengthen food security in the Monadnock region.

SERVICES PROVIDED TO RESIDENTS OF TROY

The Community Kitchen primarily offers two primary Programs:

Our Pantry Program distributes take home supplemental food boxes on Wednesdays from 12:30pm-5:30pm and Thursdays from 11:30am-4:00pm, as well as emergency food boxes to walk-ins and referrals from Town and City Welfare offices and other agencies. Each box provides approximately three meals per day for three days for each family member. We also offer extra food to families with children.

Our Hot Meals Program offers a free, freshly prepared meal Monday-Friday from 5:00-6:20pm and Sundays from 11am-12:00 noon. No funding is sought for this program.

We are also developing new programs in collaboration with our community partners. These include the Monadnock Food Pantries Collective, which coordinates and supports pantries across the region with funding/fundraising and community awareness activities as well as food sourcing and distribution among area pantries. We have run 2 years of pilot Mobile Food Pantry events and are working with community-based teams to decide how to increase food security opportunities in each town as efficiently as possible. We are also continuing to develop our Advocacy Program to help people who are navigating economic challenges to find, utilize, and advocate for the full range of programs and supports that can help them and their families to thrive.

September 2023-August 2024:

Troy residents served: 607 Meals: 5,463 Cost: \$3,537.00



September 26, 2024

Town of Troy
Board of Selectmen
PO Box 249
Troy, NH 03465

Selectmen's Office

OCT 01 2024

Town of Troy, NH

Re: FY2025 Municipal Funding Request

Dear Board of Selectmen,

We are tremendously grateful to the Town of Troy for your community's ongoing support of the critical youth services provided by the Monadnock Region Child Advocacy Center, located in Keene. Our request of \$2,500 would help us continue coordinating local child abuse investigations in our victim-centered, child-friendly space.

Each child walking through our doors speaks with a trained, trauma-informed forensic interviewer and families receive individualized support and resources to set them on a path to healing. As they leave, each child is invited to add their own painted handprint to the colorful mural inside our center—a visually-striking display of strength, resilience and hope that also helps children visiting out center see that they're not alone.

That wasn't always the case.

Before the statewide adoption of Child Advocacy Centers, children participating in abuse investigations or those who witnessed violent crimes were often subjected to multiple interviews, sometimes in different locations by multiple investigators. For children, those experiences could be confusing, frightening or traumatic, resulting in inconsistencies that threatened successful prosecution of their abusers.

Our Services: The Monadnock Region Child Advocacy Center uses an evidence-based model recognized as a best-practice for child abuse investigations by the U.S. Department of Justice. In each case, we coordinate with a multidisciplinary team that typically includes investigators from local police departments, child protective services, and state or county prosecutors' offices. Advocacy center staff conduct developmentally appropriate child forensic interviews and provide family support and referrals, including specialized medical and behavioral health care.

Since 2022, our center has integrated on-site behavioral health treatment for children who have disclosed abuse, and their non-offending caregivers. The positive impact of removing barriers such as outside referrals or long waiting lists for treatment is clear. Providing free, timely care at a familiar location where children and families know they won't be asked to retell their story, we can increase the odds that every child who discloses abuse will benefit from professional support as they heal.

Cost Effective Collaboration: The benefits of Child Advocacy Centers go beyond guiding individual children and families through abuse investigations and their aftermath in a child-friendly space. Communities see reduced public safety costs because of the cross-agency collaboration coordinated by Child Advocacy Centers. National studies show that traditional child abuse investigations cost between 36 to 45 percent more than those coordinated by a Child Advocacy Center.

Referrals to behavioral and specialized medical care also save communities over the lifetime of a victim of child abuse by mitigating harmful health consequences linked to Adverse Childhood Experiences (ACEs). National ACEs studies published by the U.S. Centers for Disease Control highlight significant financial impacts on individuals and their communities from chronic illnesses, mental health and substance misuse disorders tied to childhood trauma. With timely professional care, children can go on to lead healthy, happy lives.

Breakdown of Services Last Year:

Child forensic interviews conducted	96
Children served from Troy	7
Annual operating budget (Monadnock Region CAC)	\$348,093
Average cost per client	\$3,626
Cost to serve Town of Troy	\$25,382

This year's request represents 10 percent of our cost to serve Troy youth last year. There is no cost to families for any of the services provided by the Child Advocacy Center, including behavioral health treatment. Additionally, non-offending caregivers receive resources and behavioral health services, as needed, empowering them to protect and support their children.

Thank you for considering our request, and for your past generosity. I've attached our FY25 operating budget as well as our annual impact report for your review. If you need additional information or would like us to make a formal presentation for your board, please don't hesitate to contact me at ccaster@cac-nh.org or 603-212-9046.

Sincerely,



Casey Caster

Director of Resource Development

Granite State Children's Alliance on behalf of the Monadnock Region CAC

Monadnock Region Child Advocacy Center
Operating Budget
For the Year Ended June 30, 2025

REVENUE

Federal (VOCA/NCA)	186,225
State/Municipal	118,300
Foundation Grants	7,000
Fundraising/Contributions	20,100
Chapter Operating Support *	317,786
* Granite State Children's Alliance	
Total REVENUE	649,411

EXPENSES

Salaries & Wages	289,605
Administration (CAC Operations)	178,410
Employee Benefits	72,231
Payroll Taxes	22,300
Professional Services	17,567
Supplies	11,600
Telecommunications	6,200
Postage & Shipping	100
Occupancy	30,450
Printing	2,000
Liability Insurance	418
Travel	2,880
Training	4,640
Memberships/Subscriptions	8,938
Depreciation	1,823
Other Misc. Expenses	250
TOTAL EXPENSES	649,411

TROY PD IS SUPPORTING

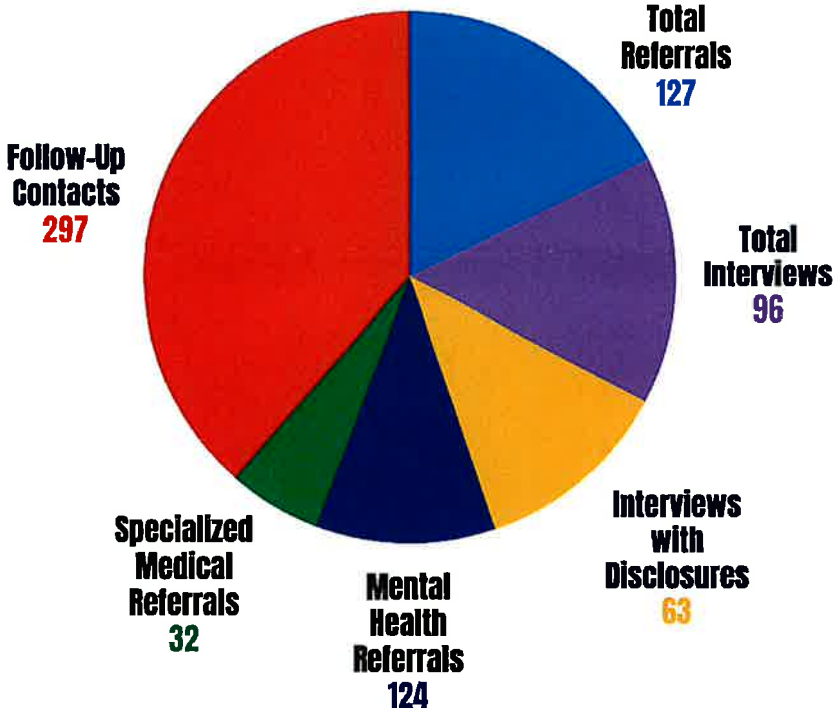


Monadnock Region Child Advocacy Center

A program of the Granite State Children's Alliance

Why it MATTERS

Blue for Bucks supports the child advocacy center services that make a difference for kids and their families in Cheshire County and the City of Keene. Just last year, the CAC provided:



**CHECK OUT THE
TROY PD'S
TEAM PAGE!**



We wanted to share thanks to Troy PD for participating in Blue for Bucks this Oct.!

We're grateful for their partnership & support.

- Casey Coste

IT WAS NEVER ABOUT THE BEARD.

BLUE

FOR
BUCKS

Why we NEED YOU

In addition to coordinating and completing forensic interviews, CACs lay the groundwork for next steps in the healing process, and follow up with families to ensure child victims are receiving the care they need for their best chance to heal, survive, and thrive.

CACs do this at no expense to the family and MDT. As a non-profit, we need support to keep these essential services accessible.

NH's law enforcement officers already play an important role at their local CACs, but every October since 2015, many of them have chosen to do more by raising funds for their local CAC in a "fundrazor" called Beards for Bucks: Razorless for a Reason. We need you now more than ever—with or without the beards, moustaches and other optional facial hair.

Communities depend on the work of CACs—and CACs and the children they serve are depending on the community.

We are counting on you. Learn more about **Blue for Bucks: It Was Never About the Beard** by contacting **Megan Oliviero**, GSCA Director of Outreach & Education at moliviero@cac-nh.org or visit cac-nh.org/b4b



To optimize health, well-being, and independence, CVTC coordinates transportation options for people throughout the Monadnock Region.

August 27, 2024

Dear Mary,

Once again, CVTC extends our gratitude to the Town of Troy for continued support in 2024. These funds support our Community Engagement efforts to recruit Volunteer Drivers and Riders.

As of today, 67 Volunteer Drivers and four staff remain ready to serve residents who don't drive or own a vehicle. We provide needed rides to vital healthcare services, food resources, and human service appointments. We do not just give a ride. We improve health outcomes and well-being for all.

Service Data from July 2023 - June 2024

Categories	Troy	All 34 Towns	All Towns 22-23
Residents requesting rides	16	371	340
Number of rides requested	130	4,053	3686
Miles driven by Volunteer Drivers	3,861	135,651	124,547
Volunteer donated hours of service	183	6,570	5729
Medical & Social Service appointment rides	57	2,931	2543
Food shopping rides	53	884	993
Pharmacy, post office, and/or bank	20	220	135
Value of Miles reimbursed = \$0.655/mile (Fed. Rate)	\$2,529	\$88,851	\$81,578
Value of Volunteer hrs. at \$21.00/hour (NHDOT Rate)	\$3,843	\$137,970	\$120,309

CVTC requests \$1500 for the 2025 Budget Year.

The 2020 Census calculated 5,339 individuals over 65 in our service area. 4.90% or 262 do not own vehicles. Currently, CVTC provides rides to 7% of the group. NH Population projections show that by 2030, 26.3% will be 60 and older, an increase of almost 40% since 2012. To this end, we are launching a targeted marketing program with the goal of 100 active drivers by the end of 2025. Funding from municipalities will help us increase our capacity to respond.

CVTC remains appreciative of your faith and trust in our service to the residents of Troy. I am always available to meet with the Select Board. Contact me with any questions at 603-821-4081 or ellen@cvtc-nh.org.

Sincerely,

Ellen A. Avery
Executive Director

Quote from a Satisfied Rider ~

"After three years, I can walk on my own following replacements of both my hips and knees. My drivers have a lot to do with my success. Bravo CVTC!"

PS ~ I am retiring in mid-October after 12 years of service. I am honored and fulfilled to have served the Monadnock Region in this capacity

September 11, 2024

Board of Selectmen
Town of Troy
16 Central Sq PO Box 249
Troy, NH 3465



Dear Selectmen,

I am writing on behalf of Court Appointed Special Advocates (CASA) of New Hampshire to request that the Town of Troy consider an appropriation that can help change the lives of neglected and abused children in Cheshire County. **Funding in the amount of \$1500 will support the CASA volunteer advocates in your community, whose goal is to ensure that child victims have a permanent, safe, and nurturing home.**

CASA serves abused and neglected children and youth from birth to 21 years of age throughout the state. Our advocacy services ensure that these young victims are placed in safe, supportive homes free from debilitating trauma. Our purpose is to provide well-trained, caring *Guardians ad Litem* (GALs) to advocate for victimized children and youth in the New Hampshire court system.

Every year, CASA serves more than 1,400 abused and neglected children and youth. Our advocates focus solely on the child, ensuring that their physical, mental, and emotional needs are being met. Without someone dedicated to their best interests, the futures of many abused and neglected children are threatened by a lack of help, stability, and support. CASA is the only organization in the state providing this crucial service.

The CASA model relies on ordinary citizens doing extraordinary things for child victims. Our advocates meet and speak with the people involved with the child, including parents and relatives, daycare providers, educators, foster parents, caseworkers, and therapists. Most importantly, they always meet with each child at least once a month. The knowledge they gain is presented both in person and via written reports to the court, as are the recommendations about placement and other relevant factors. **Each volunteer typically takes on several cases during their tenure, so the impact of recruiting just one volunteer can potentially transform the lives of many children who have been victimized by neglect and abuse in Cheshire County.**

Victimization of children and acute childhood trauma are often the threshold for myriad other problems, including addiction, chronic physical conditions, depression, self-harming behaviors, insufficient educational progress, criminality, and other psychiatric disorders in later life. Ultimately, these problems harm the child and negatively impact the community as a whole, passing the impact of their trauma to the next generation. CASA advocates play a critical role in breaking the cycle of abuse and trauma. New Hampshire judges have come to rely on CASA advocates as the voice of reason in a complex legal system. **In FY year 2024, we served over 1,500 children statewide.**

We are requesting funding from the Town of Troy because we have a critical need to advocate for more children in Cheshire County. Over the past several years, this region has been particularly hard-hit by the opioid epidemic. In recent months, the complexity and severity of the referred cases have increased substantially, and many of the circumstances can only be described as horrific. In one instance, we received a neglect case involving five children between the ages of 2 and 5 living in the most deplorable living conditions we have seen over the past 35 years. They were removed from their home and taken to the hospital to be thoroughly examined and cleaned, including having all five little heads shaved. Two of the youngest children had never seen a night sky; all five had not been out of the house in two years. They were placed into remarkable foster homes, and their CASA advocate, Claire, continues to ensure that they are safe and receiving the resources they so desperately need.

Before COVID-19 struck, CASA was already trying to manage a steep increase in cases due to the substance misuse epidemic in New Hampshire. Now, between the substance misuse crisis and the pandemic, which has challenged families through job loss, increased mental illnesses, substance misuse, and domestic violence, we will be even more challenged to build the capacity needed to reach our overarching goal of serving 100% of victimized children. Regrettably, in FY 2024, we could only accept 78% of the cases referred to us and had to refuse cases involving 183 children in 91 families.

Below are our most recent fiscal-year-end statistics specific to your county and the state:

FY 2024 <small>BY THE NUMBERS</small>		<u>Statewide</u>	<u>In Cheshire County</u>
	Children Served	1,538	149
	Volunteers	663	45
	Miles Traveled	682,048	54,131
	Hours of Volunteer Time	92,028	6,712
	Refused Children	183	2
	<i>Value of Volunteer Advocacy</i>	\$3.5M	

New Hampshire’s abused and neglected children are a part of every community within our state and range in age from birth to 21. National studies show that children with a CASA volunteer benefit in countless ways – they are more likely to be placed in safe, permanent homes, receive better mental, emotional and physical health services, and have fewer placement changes than children without a focused advocate. With the support of a CASA advocate, neglected and abused children have access to a brighter future.

Thank you so much for your consideration of this request for your next funding cycle. Should you require additional materials to support this letter, please contact Tarah Bergeron, Development Associate at (603) 626-4600 x2113 or by emailing tbergeron@casanh.org.

Thank you for your consideration.

All my best,



Marcia R. Sink, President & CEO



HUNDRED NIGHTS INC.

Reaching for the Warmth of Home

Year-Round Shelter and Open Doors Resource Center

P.O. Box 833

122 Water Street

Keene, NH 03431

(603) 352-5197

www.hundrednightsinc.org

Tax ID: 45-2798171

November 21, 2025

Town of Troy
Selectboard and Budget Committee
16 Central Square
Troy, NH 03465

Selectmen's Office

Re: FY 2025 Town Meeting Funding Request

DEC 02 2024

Dear Selectboard and Budget Committee Members:

Town of Troy, NH

The mission of Hundred Nights, Inc., is to provide shelter and crisis-related services to individuals and families at risk of or experiencing homelessness in southwestern New Hampshire. Last year, we served men, women, and children from forty New Hampshire towns.

Thank you for your contribution of \$1,000 in 2023 to help provide emergency shelter and supportive services at Hundred Nights. **Hundred Nights requests your consideration of \$1,000** to help shelter individuals and families in the coming year. **Last year, Hundred Nights was able to provide services to residents of Troy with 1 individual utilizing our Resource Center who visited a total of 29 times.**

2023 Summary and Statistics (January 1 – December 31, 2023)

- Hundred Nights sheltered **217 unique individuals** who received a total of **14,363 bed-nights** of shelter at our facilities including 8 families with 10 children.
- We moved into our new 48-bed facility at 122 Water Street in Keene on July 31, 2023.
- A total of **465 unique individuals**, including the 217 shelter guests, **visited the resource center a total of 19,550 times.**

Hundred Nights helps to alleviate the burden of homeless individuals on municipalities by offering shelter and supportive services at a discounted rate. We are fortunate to receive State-Grant-In-Aid funding and contributions from hundreds of charitable donors to ensure our shelter and supportive services are available to all. Enclosed is a list of towns from whom we are requesting financial support for FY2025, our 2024 budget, a summary from NH Legal Aid regarding RSA 165 which governs cities and town welfare support, and an overview of Hundred Nights.

Thank you for your past financial support and for considering a contribution to Hundred Nights in 2025.

Sincerely,

Becky Beaton
Executive Director



The mission of Hundred Nights, Inc. is to provide shelter and crisis related services to those at risk of or experiencing homelessness. Our goal is to collaborate with the community to see, hear and support those among us who are equally deserving of dignity but who currently lack the means to live independently. Our vision is that every individual in the Cheshire County area will have access to appropriate and stable housing, and be equally valued and supported.

ORGANIZATION BACKGROUND

About Hundred Nights, Inc.

Hundred Nights is a year-round low-barrier emergency shelter and resource center that provides shelter and crisis-related resources to individuals and families experiencing or at risk of homelessness in southwestern New Hampshire.

The agency was founded in 2010 to provide homeless residents with a warm place to stay during the coldest one hundred nights of the year when beds were unavailable at other shelters. In its inaugural season, Hundred Nights, with the help of 51 volunteers, served 96 unique guests from Keene and the surrounding area. Now over a decade since it first opened its doors, Hundred Nights continues to help those who have no other option.

SCOPE

48-Bed Emergency Shelter

Hundred Nights now provides year-round emergency shelter to those in crisis and accepts as many people in need as possible depending on available beds. Hundred Nights now provides up to 48 shelter beds per night on the second and third floors of its new facility on Water Street in Keene, NH. Two women's dorm rooms and four private family rooms are on one floor; men's dorms are on a separate floor. Two overnight shelter supervisors, one per floor, stay awake through the night to ensure the safety and comfort of guests.



A dorm room at the new Hundred Nights facility on Water St in Keene

Kingsbury Resource Center

The Kingsbury Resource Center (KRC), located on the first floor of the new facility, is open daily to guests and visitors seeking to warm up, have a meal, or get information about services and programs to help them retain or return to permanent housing. The center is staffed by a manager who helps clients gain access to basic needs, meals, and services provided by the shelter as well as to programs administered by local and state partners. The KRC has computer workstations for guests to use to search for jobs and housing.

The Kingsbury Resource Center is located next to several additional guest resources on the first floor: an office for our case manager to meet privately with guests; a laundry room for guests and visitors to do personal laundry; a full kitchen to provide meals when The Community Kitchen isn't open; and a donation room for clothing, cold weather gear, and personal care items. We now offer space on the 2nd floor for partner agencies to provide resources, classes, and mental health counseling.

Access to Basic Needs

- Clothing and personal care products
- Daily breakfast, weekday lunches, and weekend dinners
- Laundry & shower facilities
- Foot care program
- Dental clinic
- Haircuts
- Phone, computers, and fax

Case Management Assistance and Services

- Assist with completing applications for housing and housing subsidies, programs that help provide first month's rent or

security deposits, food stamps, Medicaid, eye exams, and glasses.

- Help clients obtain birth certificates, social security cards, legal IDs, documentation of financial income and benefits received.
- Be the caretaker of vital guest records.
- Arrange transportation to appointments.
- Maintain a jobs and housing board.
- Connect clients to workshops and other educational opportunities such as financial education, tobacco cessation, tenancy 101, job and life skills, nutrition, bicycle repair, and anger management provided by volunteers or other agencies.

Causes of Homelessness

People become homeless for many reasons including, but not limited to, a lack of affordable housing, mental illness, substance use disorders, catastrophic illness, natural disasters, unemployment, or working low-wage jobs.

The effects of the pandemic on the real estate market made housing even more scarce and expensive in the region. We've had many individuals and families come to Hundred Nights who were evicted because their units were being sold and they had 30 days to find a new place but couldn't find anything or didn't have enough savings for a security deposit and first month's rent. Some landlords have increased rent, or evicted tenants to do minor renovations and then increased rent, making it unaffordable for prior tenants.

In 2023, the vacancy rate in Cheshire County for all rental units was 1.8%. By comparison, a healthy market has a vacancy rate of 5%. Not only is housing in short supply, but rents continue to increase. **The median monthly rent for a 2-bedroom apartment in Cheshire County increased from \$1,233 in 2023 to \$1,455 in 2024** (NHFFA 2024 Residential Rental Cost Survey Report). The housing market makes it very difficult for our guests to find safe, affordable housing.

GOALS

Our goal is to collaborate with and educate the community to see, hear and support those among us who are equally deserving of dignity but who currently lack the means to live independently.

Organizational goals derived from the Hundred Nights Strategic Plan 2022-2025:

- Goal One: Ensure the organization is financially sustainable in the new facility.
- Goal Two: Continue to build on HN's advocacy efforts, educating the community about homelessness as a situational event, not a definition of character. Continue to work on increasing support from the whole community for those at risk of or experiencing homelessness.
- Goal Three: Reintroduce and/or revitalize the educational, skill-building, artistic programs and classes based on what our guests hope to learn as they move forward. Ensure that the programs offered by Hundred Nights provide optimum services for those we serve, and that those individuals who are at risk of becoming homeless, or are currently homeless, receive sufficient services from HN to allow them to maximize their potential.
- Goal Four: Hire a New Executive Director. **Accomplished.**
- Goal Five: Establish a Community and Neighborhood Relationship Plan. **Accomplished.**

IMPACT

In 2023, the agency provided 14,363 shelter bed-nights to 217 unique individuals including 8 families with 10 children and served an additional 248 unique individuals in the resource center. While the number of total unique guests decreased from 2023 to 2024, the number of total bed-nights increased. People are staying longer at the shelter because of the challenge of finding affordable housing. This means more people are unsheltered, couch surfing, or trying to find shelter elsewhere. We expect this trend to continue in 2025 because affordable rental housing is increasingly hard to find as rental rates continue to rise and are reducing the supply of housing that's affordable for low- to moderate-income households.

In 2023, we helped guests to:

- Submit 195 applications for housing.
- Obtain 1 pair of eyeglasses, 8 prescriptions, 31 birth certificates and 61 ID cards.
- Refurbish 79 bicycles.
- Pay for gas or help with parking to get to job interviews (7 guests).
- Purchase work clothing (5 guests).
- Pay for a housing application fee (1 guest).
- Move or rent a U-Haul (1 guest).
- Pay for a security deposit or rent (2 guests).
- Pay for bus tickets to a place where a friend or family member guaranteed a place to stay (8).

RESIDENCY STATEMENT

While we do our best not to turn anyone away in need, it's become more difficult in recent years to provide a bed for everyone who comes to our door in need of shelter. The severe lack of affordable housing, coupled with shelters operating at capacity across the state, means shelter guests are staying longer because they can't secure affordable housing. Decreased bed turnover means we can't provide shelter for others in need.

As an Emergency Low-Barrier Shelter, Hundred Nights provides shelter on a first-come basis and does not turn away anyone based on residency. Hundred Nights, Inc. also considers the following as criteria for determining residency: **New Hampshire Public Safety and Welfare Statute – TITLE 12 – Public Safety and Welfare – CHAPTER 165 – Aid to Assisted Persons:**

165:1 Who Entitled; Local Responsibility. – I. Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has residence there. For the purposes of this chapter, the term "residence" shall have the same definition as in RSA 21:6-a.

21:6-a Residence. – Residence or residency shall mean a person's place of abode or domicile. The place of abode or domicile is that designated by a person as his principal place of physical presence for the indefinite future to the exclusion of all others. Such residence or residency shall not be interrupted or lost by a temporary absence from it, if there is an intent to return to such residence or residency as the principal place of physical presence.

LIST OF NEW HAMPSHIRE TOWNS FOR FUNDING REQUESTS

ACWORTH	DOVER	LEBANON	RINDGE
ALSTEAD	DUBLIN	LONDONDERRY	ROCHESTER
ANTRIM	FITZWILLIAM	LOUDON	ROXBURY
AUBURN	GILSUM	MANCHESTER	SANBORTON
BEDFORD	GREENVILLE	MARLBOROUGH	STODDARD
BELMONT	HANCOCK	MARLOW	SULLIVAN
BENNINGTON	HARRISVILLE	NASHUA	SURRY
BERLIN	HENNIKER	NELSON	SWANZEY
BRISTOL	HILLSBORO	NEW BOSTON	TROY
CHESTERFIELD	HINSDALE	NEW IPSWICH	WALPOLE
CLAREMONT	JAFFREY	NEWPORT	WEARE
CONCORD	KEENE	PETERBOROUGH	WESTMORELAND
CONWAY	LACONIA	PLYMOUTH	WILTON
DERRY	LANGDON	RICHMOND	WINCHESTER

**Hundred Nights, Inc.
Operating Budget
2024**

REVENUE**Earned Revenue**

The Doorway (Cheshire Medical Center)	\$ 7,500	
State Grant In Aid/HUD	\$346,320	
Additional revenue - City or State	\$ -	
Interest Income	\$ 20,000	\$373,820

Unearned Revenue

Foundations	\$125,000	
Additional fundraising to be done	\$123,300	
Corporations/Businesses	\$ 45,000	
Individuals	\$257,500	
Civic Groups/Churches	\$ 16,000	
Special Events	\$ 60,000	
United Way	\$ 27,000	\$653,800

Government Sources

City of Keene	\$ 35,000	
Cheshire County/Other CC Towns	\$ 62,000	
FEMA	\$ 3,100	\$100,100

TOTAL REVENUE\$1,127,720**EXPENSES****Administration**

Salaries & Wages	\$163,848	
Benefits (IRA & Dental & Health)	\$ 15,835	
Payroll Taxes	\$ 15,484	
Other administration expenses	\$ 52,352	\$247,519

Direct Program Costs

Salaries & Wages	\$467,487	
Benefits (Dental & IRA & Health)	\$ 43,848	
Payroll Taxes	\$ 44,178	
Insurance (Workers Comp)	\$ 21,500	
Other direct program costs	\$ 67,795	\$644,808

Facilities

Salaries & Wages	\$134,905	
Benefits (Dental & IRA)	\$ 12,040	
Payroll Taxes	\$ 12,749	
Other facilities expenses	\$ 75,700	\$235,394

TOTAL EXPENSES\$1,127,720**OPERATING SURPLUS/DEFICIT**\$ -



October 30, 2024

Selectmen's Office

Board of Selectmen
Town of Troy
PO Box 249
Troy, NH 03465

NOV 04 2024
Town of Troy, NH

Dear Selectmen,

Monadnock Family Services (MFS) faced many challenges last year. With the conclusion of the public health emergency brought on by the pandemic, hundreds of people lost health insurance coverage through the Medicaid Wind Down. It hit us hard, as it did other community mental healthcare centers across the state and country. In addition, the struggles healthcare employers have with hiring competent people continue with no let-up. But the need for mental healthcare has never been stronger. With these setbacks, MFS has been dedicated to developing innovative ways to meet these challenges.

In FY24, MFS served 54 residents in the town of Troy. Services ranged from therapy to case management, to substance abuse services (see 2 attachments for details).

We appreciate your support and ask that you continue to allocate funds to help underwrite the cost of services we provide to the uninsured and the underserved in your community. In FY24, MFS provided \$15,625 in discounts to Troy residents receiving MFS services. We anticipate an additional \$25,287 will be written off as uncollectible by the end of the year.

To help close this gap, we are once again asking for \$1.25 for each Troy resident based on the 2020 Census, which amounts to \$2,662. In addition to support from the Town of Troy, we continue to seek support from donors, foundations, and businesses.

With your support, MFS will continue to help children, families, and adults with mental health challenges in your town. Thank you for your consideration. I can be reached at kwaters@mfs.org or 603-209-5947 if you need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kathy Waters', is written over a light blue horizontal brushstroke background.

Kathy Waters
Director of Development

Monadnock Family Services
 Activity in Troy, NH
 July 2023 - June 2024

NUMBER OF EVENTS	Total Appointments											
	Intake	Case Management	Parent Aide/Family Support	Therapy - Eligible	Substance Abuse Services - Elig and Non-Elig	Adult Day Care	Critical Time Intervention - Elig and Non-Elig	Nursing	Psychiatry - Eligible	Psychiatry - Non-Eligible	Acute Care Svcs/ Mobile Crisis	InShape
Children	6	223	24	194	0	0	0	1	6	0	11	0
Adults	5	269	0	219	83	0	15	29	72	13	19	47
Seniors	0	88	0	46	0	8	0	1	25	2	1	3
Total	11	580	24	459	83	8	15	31	103	15	31	50

# of Children	18
# of Adults	28
# of Seniors	8

Total	54
-------	----

**Monadnock Family Services
Annual Report to the Towns
For the year ended June 30th, 2024**

Town of: TROY

Monadnock Family Services provided the following services to your town's residents this last year:

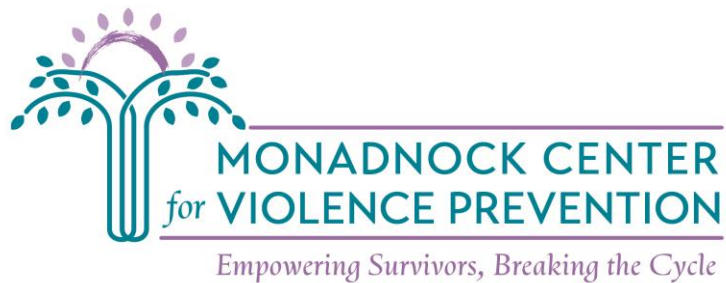
Number of residents treated:	54
Children:	18
Adults:	28
Seniors:	8

Total number of appointments provided for the above residents:	1410
---	-------------

Percentage of payments received for services:	84 %
--	-------------

Discounts based on a resident's ability to pay and other discounts:	\$15,625
--	-----------------

In addition to the above discounts, current outstanding and uncollectible resident balances:	\$25,287
---	-----------------



Town of Troy
16 Central Square
Troy, NH 03465

December 18, 2024

Dear Jeremy Bourgeois and friends,

For over 46 years, the Monadnock Center for Violence Prevention (MCVP) has served communities throughout the region as the only organization dedicated to providing confidential, empathic, trauma-informed care to the individuals and communities in our catchment area. All services are provided free of charge.

Like other crisis centers throughout New Hampshire, MCVP receives funding from state and federal grants. This funding helps us provide direct services like therapeutic counseling, legal advocacy, and emergency housing, as well as prevention education in schools and for businesses and civic organizations. In FY24, funding from our largest grant – Victims of Crime Act (VOCA) – was cut across the nation by 40%. Fortunately, the New Hampshire Attorney General’s Office was able to distribute emergency reserve funds to crisis centers like ours; unfortunately, this emergency funding is no longer available and further cuts are expected. In order to continue providing essential, life-saving services to help our communities remain safe places to live, work, go to school, and visit, we need the support of local municipalities more than ever.

For FY24, grants covered 73% of our total costs to deliver trauma-informed care to the residents of Troy. The remaining 27% of costs were shouldered by MCVP. This factors to \$39 per service hour that is *not* covered by grants. This is a refreshed calculus from years past that more authentically represents the financial reality of delivering services over the fiscal year.

MCVP provides a range of services to survivors, each requiring varying amounts of labor time and fringe costs. For example, responding to a sexual assault at Cheshire Medical Center typically takes five hours of staff time, completing a shelter assessment and hoteling a survivor for two nights takes on average 3 hours plus \$300 in hotel fees.

The following information is based on the number of residents from your town served by MCVP plus the number and type of services provided in FY24.

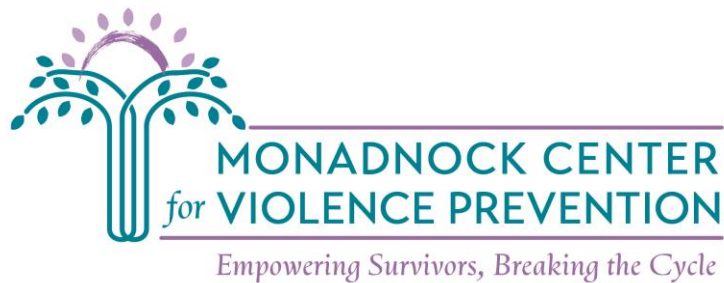
Number of Survivors Served: **13**

Total Number of Services Provided: **48**

12 Court Street Suite 103 Keene NH 03431 (603) 352-3844

www.mcvprevention.org

24-hour crisis line: 603-352-3782 or 1-888-511-6287



Average length of service: **2.5 hours (x \$39)**

Calculated cost to MCVP: **\$4,560**

Our need for financial support is great. As the National Network to End Domestic Violence has shown, there is a direct correlation between increased funding and decreased violence. We would like to invite the Town of Troy to cover the entirety of the cost of services shouldered by MCVP: \$4,560. Should this amount prove to be out of range, please consider our ask to be 50% of this total or \$2,280. This funding will ultimately be put back into your community vis-à-vis direct services to residents of Troy who seek empathetic counseling and trauma-informed care in the aftermath of interpersonal violence.

Peace and gratitude,

Mick Hirsch
Executive Director

Service Category	Service Type	Number
Emotional Support or Safety Services	Crisis Counseling	13
Emotional Support or Safety Services	Counseling Services	7
Emotional Support or Safety Services	Police Lethality Call	1
Emotional Support or Safety Services	Parental Support	2
Emotional Support or Safety Services	Safety Planning	7
Civil Justice/Court Support	Ex Parte	2
Civil Justice/Court Support	Domestic Violence Protection Order	3
Civil Justice/Court Support	Divorce	1
Civil Justice/Court Support	Custody	1
Financial Assistance	Legal Expenses	1
Financial Assistance	Transportation	1
Personal Advocacy & Accompaniment	Child Advocacy Center	3
Personal Advocacy & Accompaniment	Court	2
Info and Referral	Walk-In Info and Referral	4

12 Court Street Suite 103 Keene NH 03431 (603) 352-3844

www.mcvprevention.org

24-hour crisis line: 603-352-3782 or 1-888-511-6287



Town of Troy

16 Central Square - PO Box 249 - Troy, New Hampshire 03465

Job Title: Public Works Director

Status: Part-Time, Exempt

Direct Report: Town Administrator; Indirectly Board of Selectmen

Compensation Salaried: \$XX,XXX

Weekly Hours Worked: XX

Workspace: Field & Former Welfare Manager's Office in Town Hall

Job Summary: Performs highly responsible administrative and professional work in managing the operations of the Public Works Department; to include some oversight of administration, highways, vehicle maintenance, solid waste, streetlights, bridges, buildings & grounds.

Supervision Received: Works under the broad supervision of the Town Administrator; work is performed with considerable independence and involves responsibility for the use of considerable initiative and judgment in day-to-day operations; confers with Town Administrator and/or Selectboard on matters concerning significant policy or priority factors.

Major Duties:

(Any one item listed may not include all of the duties necessary to perform the task, nor do the listed examples include all the duties which may be required of this position.)

- Developing Maintenance Plans for Town Buildings & Lands managed by the Selectboard.
- Assists with the annual budgets for operating costs, equipment purchases, road and bridge construction and maintenance, etc.
- Assists with the creation and update of a 10-year road improvement plan, the Town's Capital Improvement Plan, municipal building maintenance and improvement plans, and fleet management needs.
- Obtains bids from vendors for work to be done on Town Buildings & Lands managed by the Selectboard.
- Coordinating of vendors and supervising completion to proper standards for work on Town Buildings & Lands managed by the Selectboard.
- Organizing and coordinating staff between departments to achieve the highest level of service as may be practical for Town Buildings & Lands managed by the Selectboard.
- Assists the Selectboard, Town Administrator, and/or Department Head(s) in preparing bid specifications for construction and reconstruction projects, purchase of vehicles and heavy equipment.
- May assist or help coordinate the emergency response to ice and snowstorms, flooding conditions, windstorm damage, and other emergency conditions affecting the safe and expeditious flow of traffic on town roads, sidewalks, and town parking areas.
- Assists local public safety officials whenever necessary by providing equipment, labor, supplies, materials, and know-how, as may be possible.

- Specific items to be managed: maintenance of US & State Flags on all Town Buildings; coordinating all street lighting through Eversource or appropriate vendors; proper pruning and health of all Trees on Town Property – including any logging enterprises that may be required or viable; all fences; all landscaping; coordinating with Volunteers for gardening & plantings on Town Buildings & Lands managed by the Selectboard.
- Updating and removal of expired, tired or out of season plants, decorations, signs or other materials on Town Buildings & Lands managed by the Selectboard.
- Manages and controls all applications for events to be held on Town Common and any other Town Building & Lands managed by the Selectboard.
- Responsible for aiding and developing annual operating budgets for Town Buildings & Lands managed by the Selectboard.
- Will provide the same services and work cooperatively with any independent Town Commission or Board that wish seeks assistance with any and all the above specifically but not limited to: Historical Society/Kimball Hall; Cheshire Depot Committee; Cemetery Board of Trustees; Library Trustees; Recreation Committee; Conservation Committee; Troy Water & Sewer Department and any other Town Committee or endeavor that may apply and be reasonable in the opinion of the Select Board.
- Makes important contacts with the Town Administrator, Selectboard, Highway Department, contractors, vendors, landowners, and taxpayers, as needed.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Extensive knowledge of the methods, materials, tools and equipment used at the Public Works Department; including highway maintenance and public works projects.
- Knowledge of managerial theories and methods such as human resource management, interpersonal skills, team leadership skills, possess cultural awareness and sensitivity skills.
- Demonstrates social and ethical responsibility obtaining a consistent level of professionalism.
- Knowledge of work hazards, safety practices and traffic laws relating to construction equipment operation.
- Knowledge of federal, state and local regulations regarding drainage, wetlands and land development, soils and construction.
- Knowledge of the principles and practices of civil engineering as applied to municipal public works construction projects.
- Complete understanding of the needs of employees who operate all town heavy equipment and snow plowing; will be required to fill-in as needed.
- Skill in the operation and maintenance of construction equipment and tools used for highway maintenance and construction work.

- Skill in the use of computers.
- Ability to be available to respond to emergency situations and seasonal needs.
- Ability to understand blueprints, plans, maps, etc.
- Ability to use hand and power tools.
- Ability to perform manual labor and make minor repairs on equipment.
- Ability to perform frequent strenuous physical effort under adverse weather conditions
- Ability to read and follow state and local laws, rules, regulations and policies and procedures.
- Ability to detect errors in equipment operations and maintenance.
- Ability to plan for municipal needs.
- Ability to delegate and distribute personnel and to direct, coordinate, supervise and review the work of others.
- Ability to express ideas effectively, verbally and in writing.
- Ability to prepare reports and maintain records.
- Ability to establish and maintain effective working relationships with Town officials, employees, officials of other governmental jurisdictions, consultants, contractors and the public.

GUIDELINES: Guidelines are available but are not completely applicable to the work or have gaps in specificity. The employee uses judgment in interpreting and adapting guidelines such as agency policies, regulations, precedents and work directions for application to specific cases or problems. The employee analyzes results and recommends changes.

COMPLEXITY: The work typically includes varied duties requiring many different and unrelated processes and methods such as those relating to well-established aspects of an administrative or professional field. Decisions regarding what needs to be done include the assessment of unusual circumstances, variations in approach and incomplete or conflicting data. The work requires making many decisions concerning such things as the interpreting of considerable data, planning of the work, or refining the methods and techniques to be used.

SCOPE AND EFFECT: The work involves establishing criteria; formulating projects; assessing program effectiveness; or investigating or analyzing a variety of unusual conditions, problems or questions. The work product or service affects a wide range of agency activities, major activities of industrial concerns or the operation of other agencies.

PERSONAL CONTACTS: The personal contacts are with individuals or groups from outside the employing agency in a moderately unstructured setting (e.g., the contacts are not established on a routine basis; the purpose and extent of each contact is different, and the role and authority of each party is identified and developed during the course of the contact).

PHYSICAL DEMANDS: The work requires considerable and strenuous physical exertion such as frequent climbing of tall ladders, lifting heavy objects over 50 pounds, crouching or crawling in restricted areas.

WORK ENVIRONMENT: The work involves moderate risks or discomforts that require special safety precautions (e.g., working around moving parts, carts or machines; with contagious diseases or irritant chemicals; etc.). Employees may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves or shields.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: Department heads at this level have final responsibility and authority for the accomplishment of objectives, utilization of resources and personnel administration decisions within a major jurisdictional subdivision. They are accountable for the effective and efficient management of work to achieve goals and objectives. They usually receive guidance in the form of approval/denial on matters of policy, service levels and goals or objectives from higher authorities.

MINIMUM QUALIFICATIONS:

- Knowledge and level of competency in civil engineering, construction management, business management, and/or related fields.
- Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with progressive management in municipal public works, Solid Waste/Transfer Station facilities, or any equivalent combination of education and experience which demonstrates the required knowledge, skills and abilities.
- Strong budget & management skills; a team-oriented leadership style and demonstrated enthusiasm and imagination in pursuit of creative solutions to meet public works challenges.
- Strong citizen service attitude is essential.

JOB TITLE: Administrative Assistant

DEPARTMENT: Selectmen's Office

STATUS: Full-Time, Non-Exempt

JOB SUMMARY: This position provides a wide variety of administrative support and secretarial assistance to the Board of Selectmen, Land Use boards, Building/Code Enforcement, Assessing, and Water & Sewer Billing.

SUPERVISION RECEIVED: Works under the broad direction of the Board of Selectmen and the daily general supervision of the Town Administrator. Performs day-to-day activities on own initiative, consulting with the Town Administrator, Board of Selectmen, and/or Water/Sewer Commission, as needed.

MAJOR DUTIES:

- Helps maintain records and files for the Board of Selectmen, Land Use boards, and building/code department, including preparation of agendas, copying packets and scheduling public hearings.
- Accepts the submission of Building Permits, Occupancy Permits, site plans, zoning applications, etc. and adds them to the billing system, as needed.
- Helps maintain files on Town ordinances, meeting minutes, Event Permits, Impact Fees, Building and Occupancy Permits, and Tax Abatements.
- Maintains current use records, elderly exemptions, veterans' credit, tax deferrals, and approvals and processing of timber taxes.
- Assists the Town Administrator with daily operations, research, and special projects, as needed.
- Helps maintain the Town website and inputs meeting minutes, agendas and department information, as needed.
- Purchases supplies and equipment for the Selectmen's Office/Town Hall and assists with other department purchases as needed.
- Helps maintain adequate supply of Town forms, applications, and office supplies.
- Helps maintain files for all tax map changes in upcoming years.
- Receives and screens visitors to office and screens incoming telephone inquiries; answers inquiries from employees, Town, and outside officials and the public;

determines matters requiring the attention of the Town Administrator.

- Types reports, memoranda, and correspondence, correcting grammar, style, and format of material when necessary; files documents; researches information, as needed.
- Helps maintain Town files and records not associated with any other specific office, as needed.
- Assists in preparing and mailing correspondence, required abutter' notices for hearings, and notices of decision.
- Assists citizens in locating tax maps, property files, and planning and zoning ordinance information.
- Assists citizens asking for information on a wide variety of Town-related subjects; provides such information either directly or by referral to appropriate Town officials.
- Assists applicants or their representatives (e.g. surveyors, attorneys, etc.) in preparing applications for zoning variances, subdivisions, site plan reviews, boundary line adjustments, and excavations; explains procedures, processes, and regulations; interprets administrative decisions and policies for applicants; reviews applications for accuracy and completeness. Processes applications; accepts and records fees. Updates forms and applications as necessary.
- Records approved plats and plans at the Registry of Deeds, as necessary.
- Schedules Planning Board and Zoning Board of Adjustment public hearings and meetings with regard to subdivisions, site plan reviews, excavations, actions for the Capital Improvement Program and Master Plan, and zoning ordinance amendments or adoptions issues. As per State statutes, prepares required certified notices; posts notices; submits legal notices for publication in newspapers; mails public hearing notices to applicants and abutters via certified mail. Types agenda for scheduled meetings. Attends meetings; provides Board members with supporting materials to the items to be discussed; audiotapes and transcribes minutes of meetings; produces written minutes within legal timeframe. Prepares Planning Board and Zoning Board of Adjustment decision forms; accepts appeals of Zoning Board of Adjustment decisions.
- Receives telephone calls; researches requests for information relating to planning and zoning; provides detailed, accurate information; refers communications to proper authorities or departments as necessary.
- Acts as liaison between the Planning Board and Zoning Board of Adjustment and the Selectmen's Office, other Town boards and commissions, as well as the Regional Planning Commission, Town Counsel, engineers, surveyors, County and State officials, and the general public.
- Answers and/or directs Department mail; composes and types various correspondence in

final form, assuring correct spelling, grammar, and punctuation; provides Boards, County and State officials, and Town Counsel with information relative to actions or applications; maintains Planning Board records and map files and Zoning Board records; maintains office supplies and equipment.

- Updates zoning ordinance, subdivision regulations, and site plan review regulations as directed; organizes same for printing.
- Takes the meeting minutes as the recording clerk for the Planning Board, Zoning Board of Adjustment, Conservation Commission, and Budget Committee, and files the minutes as required by state statute.
- Assist the public by explaining Town policies and routine state laws relating to property assessment, deeds and other Town functions.
- Occasionally inputs water and sewer readings, prepares and processes payroll and assists with the preparation of the Town Report, mailing fliers, making bank deposits, and assisting other departments, as needed.
- Prepares bills for customers; handles the interim and final bills of closed and new accounts.
- Receives customer payments, makes bank deposits, and posts payments to Water/Sewer accounts.
- Answers requests for information; receives and deals with customer complaints and public relations issues related to Water/Sewer billing.
- Handles delinquent accounts and arranges for payment plans as needed, in coordination with the Water/Sewer Commission.
- Performs other related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge of office practices and administrative procedures.
- Knowledge of basic bookkeeping practices.
- Knowledge of record-keeping systems.
- Knowledge of NH Statutes relating to municipalities, governmental operations, land use, and tax administration.
- Basic knowledge of the principles of real estate and property valuation, town taxes, utility billing, etc.
- Skill in performing basic mathematical calculations.

- Skill in the use of such office equipment as computer, calculator and copier.
- Skill in dealing with the public.
- Ability to handle multiple tasks and organizational skills.
- Ability to maintain confidential information.

PHYSICAL DEMANDS: The work is sedentary, typically performed while sitting at a desk or table. There may be some walking, standing, bending and carrying light objects such as papers and books. No special physical demands are required to perform the work.

WORK ENVIRONMENT: The work environment involves everyday risks or discomforts that require normal safety precautions typical of offices and meeting rooms.

MINIMUM QUALIFICATIONS:

- Working knowledge of Microsoft Word, Excel, and the Internet.
- Excellent grammar and writing skills.
- Knowledge and level of competency commonly associated with completion of specialized training in addition to basic skills typically associated with a minimum of high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the job, usually associated with having had a similar position for one to two years.

JOB TITLE: Finance & Benefits Manager

DEPARTMENT: Board of Selectmen's Office

STATUS: Full-Time, Non-Exempt

JOB SUMMARY: This position provides a wide variety of administrative support and secretarial assistance to the Board of Selectmen and the Town Administrator. Assists with coordinating the administrative functions of the Selectmen's Office. Primary responsibilities include the processing of weekly employee payroll and accounts payable payments.

MAJOR DUTIES:

- Maintains personnel records; updates personnel policy and wage scales/rates. Processes or assists Town departments with insurance claim forms in a timely manner. Confers with benefit provider representatives, as needed. Communicates regularly with Town employees regarding benefit changes or updates, as required.
- Helps maintain property tax assessment files and records changes dictated by sales and appraisals.
- Receives and screens visitors to office and screens incoming telephone inquiries; answers inquiries from employees, Town, and outside officials and the public; determines matters requiring the attention of the Town Administrator.
- Helps maintain current use records, elderly exemptions, veterans' credit, tax deferrals, and approvals and processing of timber taxes, as well as Town meeting minutes, Town ordinances, and other Selectmen's office files, as needed.
- Assists the Town Administrator with daily operations, research and special projects, as needed.
- Purchases supplies and equipment for the Selectmen's Office, Town Hall, and other Town departments, as needed.
- Assist the public asking for information on a wide variety of Town-related subjects; provides such information either directly or by referral to appropriate Town officials.
- Assists citizens in locating tax maps, property files, and other information as requested.
- Performs confidential clerical and secretarial duties for the Town Administrator and Selectmen regarding personnel and legal matters, as needed.

- Weekly payroll payments for both the Town employees and Water/Sewer Department employees.
- Reconciles the general fund cash account of the Town and makes appropriate general ledger journal entries, as needed.
- Intake and coding of Town and Water/Sewer Department invoices for proper coding for accounts payable processing, normally done by the Administrative Assistant.
- Collection, counting, and recording of Recreation Department and Transfer Station deposits, usually done by the Administrative Assistant or in coordination with one another.
- Enters daily revenues into the Town's financial software from reports submitted by the Town Clerk/Tax Collector's Office.
- Monthly balancing of accounts in coordination with the Town Treasurer.
- Monthly New Hampshire Retirement System reporting and payments.
- Quarterly filing of the Town's federal tax return with the IRS (Form 941).
- Quarterly employer tax and wage report with the New Hampshire Employment Security office.
- Annual financial and benefit tasks such as: W2's & 1099's, Affordable Care Act reporting, retiree reporting, detailed statement of payments for the Town's Annual Report, wage reporting to Primex, assisting the Town's financial auditors with any requested documents and to answer any questions they may have while auditing the Town's books, and the input of the Town's annual budget into the financial software following Town Meeting.
- Regularly attends Budget Committee meetings to assist the members with questions on the annual budget, benefits, state requirements, etc. Helps coordinate and assist with the annual budgeting functions, as needed.
- Assists the Board of Selectmen, Town Administrator, financial auditors, and/or consultants as needed regarding Town finances, benefits, etc.
- Assists with the oversight and management of Town accounts outside of the general fund such as Capital Reserve Funds, Expendable Trust Funds, Revolving Funds, etc. and ensures proper budget transfers are completed as needed upon request or authorization.
- Performs other related duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge of office practices and administrative procedures.
- Knowledge of basic bookkeeping practices, financial administration, accounts payable, accounts receivable, and benefits administration.
- Knowledge of record-keeping systems.
- Knowledge of NH Statutes relating to municipalities, governmental operations and tax administration.
- Knowledge of the principles of real estate and property valuation.
- Knowledge of personnel administration.
- Skill in performing basic mathematical calculations.
- Skill in the use of such office equipment as computer, calculator and copier.
- Skill in dealing with the public.
- Ability to handle multiple tasks and organizational skills.
- Ability to maintain confidential information.

PHYSICAL DEMANDS: The work is sedentary, typically performed while sitting at a desk or table. There may be some walking, standing, bending and carrying light objects such as papers and books. No special physical demands are required to perform the work.

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- Sufficient experience to understand the basic principles relevant to the major duties of the job, usually associated with having had a similar position for one to two years.

2025-01
\$405.60 ✓
Paid.



Please post in a conspicuous location

TOWN OF TROY, NH

PERMIT TO PERFORM WORK

PURSUANT TO RSA 154

BIG-LLC. has been

Issued Permit No. 2025-01, to erect (X), alter (),

Build new 24x32 Cape with 22x24 2 Car garage

at: Richmond Road Tax Map 29 Lot 1-1

Date

Authority Having Jurisdiction

Expiration Date

This document must be completed and returned to the Administrative Assistant with all applicable signatures upon completion of work.

Please see reverse side for required signoffs upon completion.

Please remember that buildings or portions of buildings shall not be occupied during construction, repair, or alteration without the approval of the appropriate authority.

INSPECTIONS

**APPROVAL
SIGNATURE**

DATE

HEALTH OFFICER

WATER/SEWER

DRIVEWAYS

FIRE CHIEF

CODE ENFORCEMENT
OFFICER

FINAL COMPLETION/OCCUPANCY PERMIT

2025-01
\$405.60 ✓
Paid.



Please post in a conspicuous location

TOWN OF TROY, NH

PERMIT TO PERFORM WORK

PURSUANT TO RSA 154

BIG-LLC. has been

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Please remember that buildings or portions of buildings shall not be occupied during construction, repair, or alteration without the approval of the appropriate authority.

INSPECTIONS

**APPROVAL
SIGNATURE**

DATE

HEALTH OFFICER

WATER/SEWER

DRIVEWAYS

FIRE CHIEF

CODE ENFORCEMENT
OFFICER

FINAL COMPLETION/OCCUPANCY PERMIT



Town of Troy Permit Application
16 Central Square
Troy, NH. 03465
(603)242-7722

N Permit # 2025-01
Permit fee
H \$300 G \$105.60
405.60 total ✓

Property Information-Where improvements are proposed

Street # ___ Street Name RICHMOND ROAD Map/Lot MAP 29 LOT 1-1
Zoning ___ Floodplain ___ Wetlands ___ Elevation Certification ___

Is this property a conforming lot? YES

(Please see Zoning Ordinance or contact the Selectmen's Office for clarification)

Owner Information-Who owns the property

Name: BLG-LLC Address: PO Box 536
City/State/Zip: TAFREY, NH 03452
Phone # 603-396-0688 Email: superior26@gmail.com

Applicant Information-If not the owner of the property

Name: _____ Address: _____
City/State/Zip: _____
Phone # _____ Email: _____
Name of Contact for this Project: _____ Phone: _____

Applicant Information-Describe proposed improvements

Permit Type: Building Electrical ___ Plumbing ___ Other ___
Building Use: Single family ___ Multi-Family ___ Commercial ___ Other ___
Work Type: New ___ Addition ___ Renovation ___ Move ___ Other Sq. Ft. of work to be done 1500

Description of work: BUILD A NEW 24X32 CAPE WITH A 2 CAR GARAGE
2024 508 sq. ft.

Plumbing and Electrical sub-contractors-Signature indicates responsibility for compliance with laws and codes

Electrical contractor-State License Number: _____ Exp. Date: _____
Name: _____ Address: _____
City/State/Zip: _____
Phone # _____ Email: _____
License Holders Signature: _____ Date: _____

Plumbing Contractor- State License Number: _____ Exp. Date: _____
Name: _____ Address: _____
City/State/Zip: _____
Phone # _____ Email: _____
License Holders Signature: _____ Date: _____

Heating and Air Conditioning Contractor- State License Number:

Exp.Date: _____

Name: _____ Address: _____

City/State/Zip: _____

Phone # _____ Email: _____

License Holders Signature: _____ Date: _____

Design Professional-Responsible Architect or Engineer

Name: _____ Address: _____

City/State/Zip: _____

Phone # _____ Email: _____

I hereby certify that as the applicant for permit, I am the owner of this property __, or the owner's authorized agent __ (check one). I hereby declare that the statements and information contained in this application and submitted in conjunction with said application are true and accurate to the best of my knowledge. I understand that I am responsible to ensure all construction or other work will be completed in accord with all Federal, State and Local Laws, code and ordinances, including but not limited to the State Building Code NHRSA 155-A. **I understand that I am responsible to ensure that all inspections will be completed as required by the Town, and no structure will be used in violation of Federal, State, and Local Laws, code and ordinances.** The making of false statement on this form shall constitute a criminal offense.

Applicant printed name: William Gordon

Applicant signature: [Signature] Date: 12-23-24

BUILDING PERMIT FEES & INFORMATION

1. **Major Requirements for Permits:**
 - a. All Zoning Ordinance requirements must be met.
 - b. Must have State permit for septic systems or file an application for a Town Sewer connection.
 - c. Approved Driveway permit from Town
 - d. Building plans and plot plans showing location and setbacks of project.
 - e. Must establish drinking water source. (Private well or Town water). A copy of the water source plan is required with application.
 - f. Floodplain
 - g. Elevation certification.
 - h. American Disability Association compliance-if applicable.

2. **Inspections: *It is the responsibility of the owner to insure inspections are completed on time. See attached Building Inspection Schedule and Criteria.***

Permit fees are as follows:

New Construction Manufactured or Modular: .15¢ per square foot

New Construction Stick Built: .20¢ per square foot

Outbuildings/Carports/Decks and Porches (does not include temporary=six months or less) up to 200 square feet, no permit required. 200 square feet and over = \$35 plus .35¢ per square foot thereafter, and permit required.

Sheds up to 200 square feet, no permit required. 200 square feet and over = \$35 plus .35¢ per square foot thereafter, and permit required.

Pools and fences(less than six feet) \$35 (if pool is inground)

Barns/Garages/Additions .20¢ per square foot

New Commercial up to 2000 square feet.25¢ per square foot

New Commercial over 2000 square feet .35¢ per square foot

New Multifamily .35¢ per square foot

Solar/Wind or Generator Residential \$0 Commercial \$45

Reinspections \$50

Demolition \$50-point of destination required for materials.

Driveway -Town Roads only \$50.00

Electrical/Plumbing/Mechanical is included in all other permits

ALL PERMITS EXPIRE ONE YEAR FROM DATE OF ISSUE, CHARGE TO RENEW IS \$50.

THE FOLLOWING ITEMS DO NOT REQUIRE INSPECTION:

Meaning but not limited to replacement parts, fences less than six feet, like and kind replacement, painting, papering, tiling, reroofing, residing, carpet, toilets, faucets, and similar work. The following items do not require permit but must meet New Hampshire Emergency code: Reroofing residing, replacement doors and windows or emergency egress windows and doors, electrical meters(contact local electric company to clarify).

To contact inspectors, please call the following:

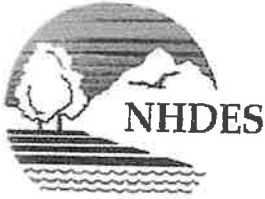
Fire Chief: Mark Huntoon (603)499-2051

TROY SELECT BOARD:

TJ Chasse, Chairman

Curtis Hopkins

Richard H. Thackston, III



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

**APPROVAL FOR CONSTRUCTION
 OF INDIVIDUAL SEWAGE DISPOSAL SYSTEM (ISDS)**

AS AUTHORIZED BY THE NH DEPARTMENT OF ENVIRONMENTAL SERVICES, WATER DIVISION PURSUANT TO RSA 485-A, WATER POLLUTION AND WASTE DISPOSAL AND ENV-WQ 1000, SUBDIVISION AND INDIVIDUAL SEWAGE DISPOSAL SYSTEM DESIGN RULES.

APPLICATION APPROVAL DATE: 12/26/2024

APPROVAL NUMBER: eCA2024122805

i. PROPERTY INFORMATION

Address: RICHMOND ROAD
 TROY NH 03465
Subdivision Approval No.: ESA2023021301
Subdivision Name: RONALD AND MARIA CORMIER
County: CHESHIRE
Tax Map/Lot No.: 29/1-1

ii. OWNER INFORMATION

Name: WILLIAM GORDON
Address: BLG LLC
 PO BOX 536
 JAFFREY NH 03452

iii. APPLICANT INFORMATION

Name: CARL HAGSTROM
Address: P.O. BOX 536
 FITZWILLIAM NH 03447

iv. DESIGNER INFORMATION

Name: CARL HAGSTROM
Address: P.O. BOX 536
 FITZWILLIAM NH 03447
Permit No.: 00279

v. SPECIFIC TERMS AND CONDITIONS: Applicable to this Approval for Construction
 Please read **VI. General Terms and Conditions** on the reverse side of this approval.

- A. TYPE OF SYSTEM:** ADVANCED ENVIRO-SEPTIC
- B. NO. OF BEDROOMS:** 3
- C. APPROVED FLOW:** 450 GPD
- D. OTHER CONDITIONS AND WAIVERS:**

- 1. This approval is valid for 4 years from date of approval, per Env-Wa 1004.13.
- 2. No waivers have been approved.

Nicah D. Buckner
Subsurface Systems Bureau

SD 24074

0370

BLG-LLC
PO Box 536
Jaffrey, NH, 03452

DATE 12-30-24 10-4/220

PAY TO THE
ORDER OF

Town of Troy

\$ 455.60

Four Hundred Fifty Five

60/100

DOLLARS

M&T Bank

FOR

Building Permit



⑈000370⑈ ⑆022000046⑆

6500369256⑈

Payment for Driveway Permit + Building Permit

\$50.00

\$405.60

DRAFT as of 1.02.25

**TOWN OF TROY
STATE OF NEW HAMPSHIRE
2025 TOWN WARRANT**

To the inhabitants of the Town of Troy, in the County of Cheshire and the State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Samuel E. Paul Community Center, on Tuesday the 11th of March 2025 at 10:00 a.m. for balloting upon matters specified in Article 1 through 5 listed below, and you are hereby further notified to meet at the Troy Elementary School on Wednesday the 12th of March 2025 at 7:00 p.m. for consideration of all other articles contained in the warrant.

Article 1 – Election of Officers

Selectman	3 years	-	Vote for one
Treasurer	3 years	-	Vote for one
Moderator	2 years	-	Vote for one
Library Trustee	3 years	-	Vote for one
Cemetery Trustee	3 years	-	Vote for one
Trustee of the Trust Funds	3 years	-	Vote for one
Deputy Fire Chief	3 years	-	Vote for one
Water & Sewer Commission	5 years	-	Vote for one
Planning Board	3 years	-	Vote for two
Zoning Board of Adjustment	3 years	-	Vote for two
Budget Committee	3 years	-	Vote for three

Town of Troy
PLANNING BOARD
Zoning Amendments for the 2025 March Ballot

Amendment #1: Amend Section VI of the Water Resources Protection District to apply the Conditional Use Permit criteria to uses other than the construction of roads, accessways, transmission lines, etc.

YES NO

Amendment #2: Amend Article XII, F – Solar Energy Systems to (1) modify Paragraph F. 4.b. to allow access from a Class VI or private road provided the Select Board has granted prior approval; and (2) to modify the waiver language of Paragraph F. 6 to better clarify the conditions under which the planning board could grant a waiver.

YES NO

Amendment #3: Amend Section VI of the Manufactured Housing Park Ordinance to delete Paragraph B in its entirety that prohibits the expansion of legally existing manufactured housing parks, in order to be compliant with state law.

YES NO

Amendment #4: Amend Section V. A. of the Manufactured Housing Park Ordinance by referencing the current federal standards for construction and safety.

YES NO

Amendment #5: Amend Article III – General Provisions, Paragraph I. to allow manufactured housing to be permitted **EITHER** (1) in new parks and subdivisions in the Rural District; **OR** (2) on individual lots in any district where single-family dwelling are permitted, in order to be compliant with state law.

YES NO

Article 6 - Operating Budget

To see if the Town will vote to raise and appropriate the sum of **Three Million Thirteen Thousand Seven Hundred and Twenty-Four Dollars (\$3,013,724)** for general government operations January 1, 2024 to December 31, 2024.

	<u>Recommendations</u>	
	<u>Board of Selectmen</u>	<u>Budget Committee</u>
Selectmen's Office	\$327,235	\$327,235
Town Clerk/Tax Collector's Office	\$158,734	\$158,734
Elections & Registration	\$3,279	\$3,279
Auditors for Town Books	\$50,000	\$50,000
Judicial & Legal	\$45,000	\$45,000
Historical Society	\$950	\$950
Planning Board	\$6,579	\$6,579
Zoning Board of Adjustment	\$1,854	\$1,854
Kimball Hall	\$9,176	\$9,176
Town Hall Building	\$27,438	\$27,438
Cheshire Railroad Depot	\$6,509	\$6,509
Regional Associations	\$4,069	\$4,069
Other General Government	\$25,000	\$25,000

Police Department	\$516,273	\$516,273
Police Revenue Offset	\$32,924	\$32,924
Ambulance Service	\$203,786	\$203,786
Emergency Services Building	\$12,782	\$12,782
Fire Department	\$118,487	\$118,487
Forest Fire Suppression	\$2,841	\$2,841
Building Inspector	\$10,000	\$10,000
Emergency Management	\$999	\$999
Highway Department	\$393,798	\$393,798
Street Lighting	\$15,000	\$15,000
Transfer Station/Recycling	\$166,104	\$166,104
Animal Control	\$2,271	\$2,271
Welfare General Assistance	\$37,760	\$37,760
Town Common	\$7,000	\$7,000
War Memorial Recreation	\$29,957	\$29,957
Recreation Program	\$65,294	\$65,294
Library	\$140,921	\$140,921
Patriotic Purposes	\$800	\$800
Industrial Development	\$1	\$1
Conservation Commission	\$2,205	\$2,205
Tax Anticipation Note Interest	\$34,200	\$34,200
Water/Sewer Department	\$554,498	\$554,498
TOTAL	\$3,013,724	\$3,013,724

Article 7 - Sewer Plant Upgrade Bond Payment

To see if the Town will vote to raise and appropriate the sum of Eighty-Five Thousand Five Hundred and Seventy-Six Dollars (\$85,576) for the annual bond payment for Sewer Plant Upgrades completed in 2007. The payment is broken down by principal amount of Seventy-Five Thousand and Ninety-Eight Dollars (\$75,098) and interest amount of Ten Thousand Four Hundred Seventy-Eight Dollars (\$10,478).

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article 8 – Water Systems Improvement Bond Payment

To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Dollars (\$39,000) for the annual bond payment for Water Systems Improvements completed in 2010. The payment is broken down by principal amount of Thirty-Two Thousand Seven Hundred and Fifty-Three Dollars (\$32,753) and interest amount of Six Thousand Two Hundred and Forty-Seven Dollars (\$6,247).

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article 9 – Broadband Bond Payment

To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Eight Hundred Fifty-Two Dollars and Fifty Cents (\$14,852.50) for the annual bond payment for the Broadband Project completed in 2021. The payment is broken down by principal amount of Ten Thousand Dollars (\$10,000) and interest amount of Four Thousand Eight Hundred Fifty-Two Dollars and Fifty Cents (\$4,852.50).

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article 10 – Capital Reserve Funds Deposits

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000) to deposit into the Capital Reserve Funds as specified:

Reassessment	\$20,000
Fire Department	\$25,000
Highway Department	\$25,000
Highway & Streets	\$50,000
Police Department	<u>\$10,000</u>
<u>TOTAL</u>	\$130,000

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article 11 – Expendable Trust Funds Deposits

To see if the Town will vote to raise and appropriate the sum of Forty-Four Thousand Dollars (\$44,000) to deposit into the Expendable Trust Funds as specified:

Town Buildings & Repairs	\$25,000
Demolition, Repair of Buildings	\$7,500
Samuel E. Paul War Memorial	\$1,500
Gay-Kimball Library	\$5,000
Computer Technology	<u>\$5,000</u>
<u>TOTAL</u>	\$44,000

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article 12 – Cemetery Operating Budget

To see if the Town will vote to raise and appropriate the sum of Fifty-Three Thousand Six Hundred and Three Dollars (\$53,603) and authorize the withdrawal of Fifty-One Thousand Nine Hundred and Eighty-One dollars (\$51,981) for the care of cemeteries and to come from the Cemetery Maintenance Expendable Trust and the Cemetery Perpetual Care Trust Funds. The balance of One Thousand and Twenty-Five Dollars (\$1,625) to be raised from general taxation.

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article 13 - Cemetery Maintenance Trust & Perpetual Care Trust

To see if the Town will vote to raise and appropriate the sum of Two Thousand and One Hundred Dollars (\$2,100) to be placed in the following accounts with said funds to come from the unassigned fund balance. Eight Hundred and Forty Dollars (\$840) to go into the Cemetery Perpetual Care Trust Fund and One Thousand Two Hundred and Sixty Dollars (\$1,260) to go into the Cemetery Maintenance Expendable Trust Fund.

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article XX – Roads & Streets

To see if the Town will vote to raise and appropriate the sum of Forty-Three Thousand Seven Hundred and Forty-Five Dollars (\$43,745.60) for the purpose of purchasing materials towards future road rebuild projects. The funds are to be raised from:

Highway Block Grant (2025 Estimated)	\$ 43,745.60
--------------------------------------	--------------

The Board of Selectmen recommend this appropriation. The Budget Committee recommends this appropriation.

Article XX – Transfer Station Bags

To see if the Town will vote to raise and appropriate the sum of Seven Thousand and Five Hundred Dollars (\$7,500) to purchase transfer station bags and to authorize the withdrawal of up to Seven Thousand and Five Hundred Dollars (\$7,500) from the Transfer Station/Recycling Center Special Revenue Fund to offset this expense.

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article XX – Computer Technology Expendable Trust Fund

To see if the Town will change the purpose of the Computer Technology Expendable Trust fund purpose, as created through Article 6 of the 2011 Town Meeting Warrant, to be “for the purpose of replacing and maintaining Town computer equipment *and software*.” Majority vote required.

The Board of Selectmen recommends this article.

Article XX- Ballot Counting

To see if the Town will approve the use of a ballot counting device. Majority vote required.

The Board of Selectmen recommends this article.

Article XX- Ballot Counting Device

To see if the Town will raise and appropriate Seven Thousand Five Hundred Dollars (\$7,500) for a ballot counting device. The Town will own the machine. The annual cost of service is Five Hundred Dollars (\$500), regardless of how many elections are held per year, and Five Hundred Dollars (\$500) for each election it is used. Majority vote required.

The Board of Selectmen recommends this article.

Article XX – Elderly and Veteran Exemptions

Elderly income limit \$30,000 single, \$45,000 married

Single asset \$80,000

Married asset \$80,000

65-74: \$30,000

75-79: \$60,000

80+: \$120,000

Standard and optional vet: \$750

Surviving spouse: \$2,000

Combat veteran: \$4,000

Certain disabled veterans' exemption: \$324,000

Article 20 – Support for Public Services

To see if the Town will vote to raise and appropriate the sum of Twenty-Two Thousand One Hundred and Six dollars (\$22,106) to support public services as specified:

	<u>Recommendations</u>	
	<u>Budget Committee</u>	<u>Board of Selectmen</u>
Meals on Wheels	\$873	\$873
Home Healthcare & Hospice	\$2,145	\$2,145
Southwestern Community Services	\$5,982	\$5,982
Monadnock Child Advocacy Center	\$1,100	\$1,500
The Community Kitchen	\$4,098	\$4,098
Community Volunteer Transportation	\$1,000	\$1,500
CASA	\$1,000	\$1,500
One Hundred Nights	\$0	\$0
Monadnock Family Services	\$0	\$2,662
MCVP Crisis & Prevention	\$1,846	\$1,846
<u>TOTAL</u>	\$18,044	\$22,106

Article XX – Cemetery Trustees Stipend Increase

To see if the town will vote to increase the Cemetery Trustees stipend from One Thousand Six Hundred and Twenty-Five Dollars (\$1,625) to Two Thousand One Hundred and Fifty dollars (\$2,150) per year.

The Board of Selectmen recommends this appropriation. The Budget Committee recommends this appropriation.

Article XX – TOLMAN & WEST HILL ROAD

To see if the Town will vote, pursuant to RSA 231:43, to completely discontinue a triangular shaped strip of land that crosses the Northeast corner of Map 24, Lot 12, known as 11 Tolman Road.

The land appears to have been ancient roadbed of West Hill Road before it was subsequently realigned to its present location. Details of the exact location are shown on a survey made by Jedadiah Paquin. The area contained is 8,094 sq. ft. or 0.186 acres.

This article is proposed to clear up any ambiguity as to the status of the above portion of Map 24, Lot 12. Majority vote required.

This Board of Selectmen recommend this article.

DO WE WANT TO FUND THE GIS CONVERSION VIA A WARRANT ARTICLE, POSSIBLY SPREAD OUT OVER 3 YEARS??

****Insert petitioned warrant articles****

A true copy of Town Warrant – Attest:

Town of Troy, NH

Board of Selectmen

STATEMENT OF REMITTANCE

VOUCHER NUMBER	INVOICE NUMBER	DESCRIPTION	CONTACT INFORMATION	DATE	AMOUNT
6275907	2024MEALSANDROOMS	FY 2024 MEALS & ROOMS	(603) 271-2636 Crystal.Buckman@treasury.nh.gov	12/07/24	210,109.92

If you have further payment questions, reference the contact information provided next to the line item in question.

TOTALS: \$210,109.92

INFORMATION MESSAGE

Questions On Your Payment?

Please use the contact information provided above in the fourth column from the left.

State of New Hampshire
Office of State Treasurer
25 Capitol Street - Rm. 121
Concord, NH 03301

State of New Hampshire
Vendor Payments

Bank of America
Concord, NH

12/24/24

2404177

DIRECT DEPOSIT ADVICE

PAY EXACTLY *VOID VOID VOID VOID VOID VOID VOID VOID*

\$ *210,109.92**

NON-NEGOTIABLE

PAY TO THE ORDER OF **TOWN OF TROY
PO BOX 249
Troy NH 03465
177489**