

TROY PLANNING BOARD
P.O. Box 891
TROY, NEW HAMPSHIRE 03465

**APPLICATION FORM FOR
CONDITIONAL/SPECIAL USE PERMIT**

File # _____ Date Received _____ By _____

APPLICATION PROCEDURE

This form is used for applications to the Planning Board for the granting of a Conditional Use Permit when such a Permit is required as specified in the Zoning Ordinance and listed below. The specific use for which application is made may also need other approvals from the Planning Board, such as Subdivision or Site Plan Review. If this is the case, all Planning Board applications may be filed concurrently. The fees below will only apply if there is no other application associated with the Conditional Use Permit.

Type of Application:

	Uses within the Water Resources Protection District (Section VI, B. 1, 2, & 3)
	Personal Wireless Service Facility
	Commercial- or Utility-Scale Solar Energy
	Sign Ordinance
	Conservation Subdivisions
	Campgrounds

APPLICATION FEES (if applicable)

1. Notification of Abutters, licensed professional(s) whose name and seal appear on the plan, and any holder of conservation easements: \$10.00 per notification x _____ = \$ _____

2. Newspaper Notification: \$100.00

Total Application Filing Fees: \$ _____

1. Name & address of owner(s) of record:	
Preferred Telephone:	Email:
2. Name & address of applicant (if other than owner):	
Preferred Telephone:	Email:
3. Location of site:	
4. Zoning District(s):	
5. Name & address of any professional(s) whose name and seal appear on the plan, if applicable:	
Preferred Telephone:	Email:
6. Purpose of the application:	
7. List any waivers requested and provide justification that the request(s) meet the criteria set forth in #8 below.	

8. Prior to the issuance of a Conditional Use Permit, the Planning Board shall consider the following, as applicable, when evaluating the justifications for any waiver:
 - a. The waiver must not undermine the overall purpose of the ordinance.
 - b. Unique physical characteristics of the site render strict compliance impractical or unnecessary.
 - c. There is no alternative design that avoids the need for a waiver.
 - d. The waiver offers a public benefit, includes mitigation measures, or improves an existing situation.

9. If the application is for a Commercial- or Utility-Scale Solar Energy project, the following information must be provided:
 - a) Interconnection agreement with the applicable utility.
 - b) Operation, maintenance and decommissioning plan.
 - c) Plan for safety of the system.
 - d) Blueprints or drawings of the installation signed by a licensed professional.
 - e) Electric diagram detailing the installation, associated components and disconnects.
 - f) Documentation of major system components, mounting system and inverter.

10. If the application is for a use within the Water Resources Protection District, the following information must be provided:
 - a) A plan prepared by a certified wetland scientist licensed in the state of NH that depicts:
 - i. the edge of wetlands and associated setbacks or buffers; and
 - ii. existing conditions and proposed conditions of the site.